



Minutes - December 12, 2024

Call to Order: Chair Mawhinney called the hybrid Finance Committee meeting to order at 4:30 P.M. in the Jury Deliberation Room.

Committee Members Present: Supervisors Mawhinney, Wilson, Schwarz, Ringhand, and Towns.

Committee Members Absent: None.

Staff Members Present: Lisa Tollefson, County Clerk; Kristin Vander Kooi, Finance Director; Jim Sandvig, IT Director; Shanna Shanders, Deputy Corporation Counsel; Rich Greenlee, Corporation Counsel; James Otterstein, Economic Development Administrator; Sarah Holford, Business Supervisor; Randy Terronez, Acting County Administrator; Kate Luster, Human Services Director; Brent Sutherland, Facilities Management Director; Michael Parille, Facilities Management Superintendent; Kim Litsheim, Commander; Katrina Harwood, Health Officer; Stephanie Kleinheinz, Deputy County Treasurer; Michelle Roettger, County Treasurer; Melissa Stage, Deputy Clerk of Court.

Others Present: Sheila Williams.

Approve Agenda: Supervisor Ringhand moved approval of the agenda as amended, second by Supervisor Schwarz.

Supervisor Mawhinney moved item 9b after item 3.

ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

October 24, 2024 Minutes: Supervisor Schwarz moved to approve October 24, 2024 minutes, second by Supervisor Ringhand. ADOPTED.

November 7, 2024 Minutes: Removed.

November 12, 2024 Minutes: Supervisor Schwarz moved to approve November 12, 2024 minutes, second by Supervisor Ringhand. ADOPTED.

November 14, 2024 Minutes: Supervisor Schwarz moved to approve November 14, 2024 minutes, second by Supervisor Ringhand. ADOPTED.

Approval of Transfers:

Jail Facilities Transfer Request Over \$10,000.00: Supervisor Wilson moved to approve Jail Facilities transfer request, second by Supervisor Schwarz. ADOPTED.

Review of Payments:

November Payments: The committee reviewed the presented payments.

November Payments Over \$10,000: The committee reviewed the presented payments.

Committee Review and Approval of Per Meeting Allowances: Supervisor Wilson moved approval of per meeting allowances in the amount of \$17,707.02, second by Supervisor Towns. ADOPTED.

Review and Approval of Resolutions:

Amending the 2024 HSD Budget to Accept ADRC Modernization Funds: Supervisor Towns moved to approve amending the 2024 HSB budget to accept ADRC modernization funds, second by Supervisor Ringhand.

Kate Luster stated the Department of Health Services requires the ADRC to update their logo. The department applied for funding and received it to cover the costs of updating the logo. ADOPTED.

Authorizing Acceptance of the Anti-Heroin Task Force COPS Grant and Amending the 2025 Sheriff's Office Budget: Supervisor Schwarz moved approval of the acceptance of the anti-heroin task force COPS grant and amending the 2025 Sheriff's office budget, second by Supervisor Wilson. ADOPTED.

Accepting Additional Overdose Data to Action Grant Funds and Amending the 2025 Rock County Public Health Department Budget: Supervisor Ringhand moved approval of the agenda as presented, second by Supervisor Wilson.
Additional grant funding helps support staff time to facilitate overdose fatality review. ADOPTED.

Approving the Enhancement of Audiovisual Systems in Courtrooms and the Jury Assembly Room: Supervisor Schwarz moved approval of the agenda as presented, second by Supervisor Wilson.
Jim Sandvig stated this is to update systems in courtrooms A, B, C, D, and the Jury Assembly Room. Should start around late January. ADOPTED.

Allocating Additional ARPA Funds to Tornado Victims and HealthNet and Amending the 2024 Budget: Supervisor Towns moved approval of the agenda as presented, second by Supervisor

Schwarz.

Randy Terronez talked about a survey that was sent out to County Board members for input on where the additional funding should go. Kristin Vanderkooi stated that this should commit all the available ARPA funds, but mentioned if any of the other projects came in under budget they may have additional funds, and they would have to go to a project already previously approved by the board.

ADOPTED.

Repealing and Recreating Rock County Ordinance 2.202 Foreclosure of Tax Liens by Action In

Rem: Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Schwarz. Final version, no changes since the last time it was presented to the committee.

ADOPTED.

Review, Discussion and Possible Action:

Semi-Annual Report: Attendance at Conventions/Conferences: Item 9.A.1 was read/discussed after item 8.E

Kristin stated that the department had sent Rudy Frank and Denise DeRemer to the Dayforce national conference.

Finance Department:

Setting Opening Bid for Properties Taken During In Rem Process: Item 9B was presented after Item 3.

Parcel 004 087044 - Supervisor Wilson moved to open bid at \$25,000.00 Second by Supervisor Schwarz. Adopted unanimously.

Parcel 012 23449 - Supervisor Schwarz moved to open bid at \$10,000.00 Second by Supervisor Ringhand. Adopted unanimously.

Parcel 038 00105001 - Supervisor Towns moved to open bid at \$5000.00 Second by Supervisor Schwarz. Adopted unanimously.

Parcel 206 12520240 & 206 12520395 - Supervisor Mawhinney moved to open bid at \$15000.00 Second by Supervisor Schwarz. Adopted unanimously.

Parcel 206 12781510 - Supervisor Towns moved to open bid at \$5,000.00 Second by Supervisor Schwarz. Adopted unanimously.

Parcel 206 13550890 - Supervisor Schwarz moved to open bid at \$15,000.00 Second by Supervisor Ringhand. Adopted unanimously.

Parcel 206 13571245 - Supervisor Schwarz moved to open bid at \$7,000.00 Second by Supervisor Towns. Adopted with 1 nay vote noted by Supervisor Mawhinney.

Parcel 241 0401400429 - Supervisor Ringhand moved to open bid at \$10,000.00 Second by Supervisor Towns. Adopted unanimously.

Parcel 241 0412100049 - Supervisor Schwarz moved to open bid at \$20,000.00 Second by Supervisor Wilson. Adopted unanimously.

Parcel 206 12520030 - Supervisor Schwarz moved to open bid at \$9,000.000 Second by Supervisor Ringhand. Wilson moved to amend to \$8,000.00 opening bid, second by Supervisor Mawhinney. Adopted unanimously.

Parcel 206 13440415 - Supervisor Schwarz moved to open bid at \$7,300.00 Second by Supervisor

Towns. Adopted unanimously.

Parcel 206 12640030 - Supervisor Schwarz moved to open bid at \$25,000.00 Second by Supervisor Wilson. Adopted unanimously.

Request to Recycle old metal furniture at old HCC and old Jail/Sheriff's Office: Supervisor Schwarz moved to approve request to recycle old metal furniture at HCC and old Jail/Sheriff's Office, second by Supervisor Ringhand.
Brent Sutherland state this was furniture that was not bid on at auction and needed to be disposed of.
ADOPTED.

Executive Summary for the Procurement of Consulting Hours for Cisco Firewall Migration and Network Configuration: Supervisor Schwarz moved to approve procurement of consulting hours for Cisco Firewall migration and network configuration, second by Supervisor Ringhand.
Jim Sandvig described having a primary disaster recovery site at the IT building, but the County should also be prepared with an alternative site. IT is looking at DWRC to be an alternative site and have the networking company come in and reconfigure the networking piece.
ADOPTED.

Next meeting date and time: January 9, 2025 - Time to be determined.

Adjournment: Supervisor Towns moved adjournment at 5:19 P.M., second by Supervisor Wilson
ADOPTED.

Respectfully submitted,

Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.