

Rock County, Wisconsin



Airport Board Meeting – Minutes Monday, December 16, 2024 at 8:00 a.m. Southern Wisconsin Regional Airport Terminal Conference Room 1716 W. Airport Rd. Janesville, WI 53546

Call to Order: Chair Bobzien called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present: Supervisor Mark Bobzien, Supervisor Erica Boehlke, Mr. Brent Fox, Supervisor Dave Homan, Mr. Greg Johnson, Mr. Rick Leyes, Mr. Frank McKearn.

Airport Board Members Absent: Mr. Eric Baker and Mrs. Christine Rebout.

<u>Staff Members Present:</u>	Aimee Scrima	Airport Director
	Larissa Hinkel	Administrative Professional III

<u>Other Members Present:</u>	Dave Haas	T-Hangar Tenant
	Mike Fraser	Meisner
	Joe Quint	Blackhawk Aircraft Maintenance
	James Dillavou	Helicopter Specialties
	Alex Smith	Citizen
	Josh Govey	Propel Forward
	Brian Niedermeier	Elevation-Air
	Seth Nygren	Revv Aviation

Adoption of Agenda: Supervisor Boehlke and Mr. Leyes moved the agenda. MOTION CARRIED.

Approval of Minutes of November 18, 2024: Mr. Leyes informed he had abstained the previous meeting minutes. Supervisor Homan and Mr. Leyes moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information: Supervisor Boehlke commended Mr. Govey on the parade and float.

Consent Calendar

Approval of Transfers: Mrs. Scrima explained the process year end transfers. Unplanned transfers were for fence repair deductible and the airport house roof. Mr. Fox and Supervisor Boehlke moved the transfers. MOTION CARRIED

Review of Payments of November 2024: Mrs. Scrima discussed the state law regarding storm water fees and fire protection. Also discussed was the fence repair which was the result of storm damage from summer of 2024.

Resolutions and Committee Endorsements: None

Updates, Discussion and Possible Action

Building 6 and 7 and T-Hangar Rental Rates for 2025: Mrs. Scrima discussed the proposal at the last meeting was to increase rates for t-hangar tenants in buildings 6 and 7 to 3.6%. The total increase would be approximately \$3,000 to the airport budget. The goal is to keep the rates reasonable and competitive. Mr. McKearn and Mr. Johnson moved the rental rates for building 6 and 7. Mr. Leyes abstained. MOTION CARRIED.

Airport Director Updates: Mrs. Scrima discussed the expenditures and revenue. An operations review was printed and provided. There were approximately 60,000 operations through October. Mrs. Scrima thanked SAFECON for their contributions to the operations.

Snow has been minimal impact with snow operations. Tenants should continue to keep the airport staff updated with flight schedules.

Upcoming expenses were discussed for the HVAC system in the terminal.

The sheriff K9 unit has added the airport to their regular patrol outside the fence. Early 2025, staff will meet with the sheriff to discuss and scope a future training for tenants.

On January 15th, there will be an emergency tabletop exercise which will include other departments in the City of Janesville and Rock County.

Next year, there will be a STEM day for middle schoolers and collaborating with Propel Forward.

Mrs. Scrima provided a handout regarding 1200 Aero. The free trial will gather ads-b traffic information for situational awareness of ops and provide data from how many operations to which runways are utilized.

Future topics to include discussion on the airport house and marketing efforts.

Committee Requests and Motions: Mr. Leyes thanked Mrs. Scrima for the information regarding the dedication ceremony for the war memorial out front of the airport.

Next Meeting Date and Time: Monday, January 27, 2025.

Adjournment: Supervisor Boehlke and Supervisor Homan moved to adjourn at 8:41 a.m. MOTION CARRIED.

Respectfully Submitted,

Larissa Hinkel

Administrative Assistant III