



Minutes - February 12, 2025

Call to Order: Chair Brien called the hybrid Health Services Committee meeting to order at 9:01 am.

Committee Members Present: Supervisors Brien, Schulz, Leavy, and Fugelseth

Committee Members Absent: Supervisor Ryan

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Chelsea Phillips, Infection Preventionist; Dave Froeber, Facilities Superintendent; Deb Potter, Dietitian; Fida Sous, Education Nurse; Marilyn Burns, ADON; Vera Polglaze, Activities Director; Virginia Johnson, Administrative Secretary

Others Present: Sheila Williams, Guest

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Leavy. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements: Sheila Williams, guest asked if the committee has a quorum. She stated that the January agenda is incomplete and requested that lengthy reports be included with the agenda. She asked the committee look into why an overnight stay is required for a conference in Lake Geneva. Supervisor Schulz stated that three members of the committee will make a quorum. Supervisor Fugelseth confirmed she is on the call.

Approval of Minutes:

January 8, 2025 Minutes: Supervisor Schulz moved to approve the January 8, 2025 minutes, second by Supervisor Leavy. ADOPTED.

Review of Payments:

Budget Transfers :

Resolutions and Committee Action:

Recognizing Jerin Horter for Service to Rock Haven: Supervisor Schulz moved to approve recognizing Jerin Horter for service to Rock Haven, second by Supervisor Leavy. Vote 4/0. 1 absent. ADOPTED.

Information Item:

Resident Council and Agenda:

Rock Haven Improvement Committee: Marilyn Burns, ADON shared that she feels the Improvement Committee has been successful in improving communication and morale at Rock Haven. She continued that the Improvement Committee identified that some staff require more training. Supervisor Schulz asked what areas need more training. Marilyn replied that some of the new staff may need more training, and the Improvement Committee works with DON and the Education Nurse to provide the education they need.

Review of Payments to Staffing Agencies: Report shared with the committee. Supervisor Schulz asked if the agency staff are better compensated than Rock County employees. Natalie answered that we do not have the actual amount that agency staff are paid. Marilyn confirmed that agency staff that have chosen to share their wages have confirmed they receive a higher compensation. However, they do not receive benefits such as insurance. Supervisor Schulz asked if that makes it more difficult to hire within Rock County. Marilyn answered that she does believe it has an impact. Natalie stated that this is something that will be discussed with the Ad Hoc Committee in the future.

Semi-Annual Report - Attendance at Conventions/Conferences: Report shared with the committee.

Staff Report:

Finance - Graig Kittelson:

Census and Revenue: Graig absent. Natalie shared report with the committee.

Maintenance - Dave Froeber: Report shared with the committee. Dave Froeber, Facilities Superintendent stated they are starting to upgrade the Wanderguard system.

Administrator's Report - Natalie Rolling-Edlebeck: Report shared with the committee. Natalie Rolling-Edlebeck, Nursing Home Administrator, stated that a new case manager has been hired and will begin on February 17th.

Committee Requests:

Next meeting date and time:

March 12, 2025 at 9:00am via Zoom:

Adjournment: Supervisor Schulz moved adjournment at 9:40am, second by Supervisor Leavy. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.