

Rock County, Wisconsin



Airport Board Meeting – Minutes Monday, January 27, 2025, at 8:00 a.m. Southern Wisconsin Regional Airport Terminal Conference Room 1716 W. Airport Rd. Janesville, WI 53546

Call to Order: Chair Bobzien called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present: Supervisor Mark Bobzien, Supervisor Erica Boehlke, Mr. Brent Fox, Supervisor Dave Homan, Mr. Rick Leyes, Mr. Chris Meisner, Mr. Cody Pillman, Mrs. Christine Rebout

Airport Board Members Absent: Mr. Greg Johnson

<u>Staff Members Present:</u>	Aimee Scrima	Airport Director
	Larissa Hinkel	Administrative Professional III
	Kevin Smith	Airport Superintendent

<u>Other Members Present:</u>	Dave Haas	T-Hangar Tenant
	Joe Quint	Blackhawk Aircraft Maintenance
	Brian Niedermeier	Elevation-Air
	Mike Fraser	Meisner
	James Dillavou	SC Aviation
	Josh Gowey	Propel Forward
	Alex Smith	Lease Tenant

Adoption of Agenda: Mr. Fox and Supervisor Homan moved the agenda. MOTION CARRIED.

Approval of Minutes of December 16, 2024: Supervisor Boehlke and Mrs. Rebout moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information: Supervisor Bobzien introduced and welcomed new Airport Board Members Mr. Cody Pillman and Mr. Chris Meisner.

Consent calendar

Review of Payments of December 2024: The review for December 2024 was completed.

Resolutions and Committee Endorsements: None

Updates, Discussion and Possible Action

Review Semi-Annual Conference Attendance Report: Mrs. Scrima informed due to timing, the two new staff attended a one-week Aircraft Rescue and Fire Fighting (ARFF) Training in Lexington, KY.

Airport House: The airport house's roof replacement is complete. The average rent in Janesville is \$1500 per month for a house with three bedrooms. In 2022, the Airport Board voted to continue to maintain the house; safety issues have been addressed. The peeling paint is to be addressed in 2025.

Marketing Efforts: The Airport Board is welcome to give ideas for 2025 marketing efforts. Discussion to collaborate with existing entities like Bessie's Diner, Glen Erin and Celtic House. Promote general aviation and recreational fliers, business and corporate sectors. Continue community outreach offering tours, speaker engagements at Kiwanis, Rotary and Women's Club.

Airport Director's Updates: Mrs. Scrima is on the executive board as Secretary of the WI Airport Management Association. Discussion continues with the WI Bureau of Aeronautics and assisting with their staffing challenges. Monthly meetings with WAMA staff and WI DOT staff continue.

The Bureau of Aeronautics sent us a solicitation for public comment regarding a 325 foot temporary crane one mile away from Beloit airport. There will be a post in the pilots' lounge.

The American Association of Airport Executives (AAAE) is championing a cause for legislators to include the cost of switching PFAS containing aircraft rescue fire fighting foam to fluorine free foam. The cost to switch is approximately \$30,000 per truck.

2024 Budget will close in February and airport staff expects to be on par with planned expenditures and revenues. There may be transfers left for minor adjustments as final utility bills are coming in. Any remaining positive revenue/unspent expenses will go to the airport's fund balance. Mrs. Scrima discussed the hangars are charged as real property since the state eliminated personal property tax. The city of Janesville collected \$516,372.84 in real property taxes from hangar owners. Rock County Received 27% of taxes collected by the city totaling \$139,420.00

2025 Purchase Orders have been requested which includes dollars for approved capital projects and our typical ongoing costs. Upcoming projects include t-hangar roof(s) repair/upgrades and various pavement work on airport roads will go out to bid.

2025 Capital Projects are in their design stages. The airport has not had to utilize sponsor only memos for the east hangar development or the airfield electrical project. Other in design is rehab panels on 14-32 and engineers will be out this week to scope.

Emergency Tabletop Exercise on January 15th went very well. The goal is to conduct a series of exercises at the Southern Wisconsin Regional Airport that build one on the other in progression to expand the understanding with public safety agencies, airport partners, and other stakeholders on how to respond to complex incidents at the airport. The Exercise schedule is as follows: #1 Tabletop Exercise January 2025, #2 Functional Exercise Fall 2025., #3 Full-scale Exercise Spring 2026. *Please note additional training and scenario-based discussion or exercise will be added as identified during the exercise improvement planning process.* Participants in the January 2025 exercise included: Midwest Air Traffic Control, Rockford ATC, SWRA, FAA- Milwaukee Flight Safety District Office, REVV Aviation, UW Med-flight-Janesville, Rock County Sheriff's Office – patrol, Janesville Police Department- patrol, Janesville Fire Department, Beloit Fire Department- mutual aid, Rock County Department of Public Works, Rock County

Medical Examiner, Mercy Hospital, St Mary's Janesville, Beloit Memorial Hospital, Rock County Communications -911, Rock County Emergency Operations Center, Rock County Geospatial Services, Rock County Emergency Management, Wisconsin Emergency Management Southwest Region Director. Feedback forms and follow up are being consolidated as we speak. Final review of our airport emergency plan will be in the coming weeks.

The SWRA has been assigned a new FAA inspector; they rotate on a semi occasional basis. To date, no request for an inspection, likely due to the inactive status.

The County Administrator position is down to its final three candidates. Rock County Staff Committee will make their recommendations to the full board for final vote.

Derek Dziengel, Airport Maintenance Tech, is in the Air National Guard and is on Military Leave through the end of June.

SWRA are meeting with key Sheriff Department staff to scope tenant town hall-style meeting on education on drug and human trafficking.

STEM day at the airport is on April 29th for Beloit and Janesville school district in collaboration with Propel Forward LLC.

Committee Requests and Motions: None

Next Meeting Date and Time: Monday, February 17, 2025, at 8:00 a.m.

Adjournment: Supervisor Homan and Supervisor Boehlke moved to adjourn at 8:31 a.m. MOTION CARRIED.

Respectfully Submitted,

Larissa Hinkel
Administrative Assistant III