



## **Minutes - March 13, 2025**

**Call to Order:** Chair Mawhinney called the hybrid Finance Committee meeting to order at 5:45 P.M. in the Jury Deliberation Room.

**Committee Members Present:** Supervisors Mawhinney, Towns, Wilson, Schwarz, and Ringhand.

**Committee Members Absent:** None.

**Staff Members Present:** John Light, County Administrator; Randy Terronez, Assistant to County Administrator; Kristin Vander Kooi, Finance Director; Brent Sutherland, Facilities Management Director; Rich Greenlee, Corporation Counsel; James Otterstein, Economic Development Administrator; Sarah Holford, Business Supervisor; Sheriff Fell; Katrina Harwood, Health Officer; Fredd Carr, 911 Communications Director; Sandy Disrud, Register of Deeds; Andrew Baker, Planning & Land Conservation Director.

**Others Present:** Supervisors Tillman, Knudson, Sutterlin, Woodman, Boehlke, and Bostwick

**Approve Agenda:** Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Ringhand. ADOPTED.

**Citizen Participation, Communications and Announcements:** Rich Greenlee spoke about the Board of Canvassers-Court of Appeals affirming Judge Kuglitsch's ruling that the case should be dismissed and returned to Circuit Court.

### **Approval of Minutes:**

**February 27, 2025 Minutes:** Supervisor Ringhand moved to approve February 27, 2025 minutes, second by Supervisor Wilson. ADOPTED.

**Approval of Transfers:** None.

### **Review of Payments:**

**February Payments:** The committee reviewed the presented Payments.

**Payments over \$10,000:** The committee reviewed the presented Payments.

**Committee Review and Approval of Per Meeting Allowances:** Supervisor Wilson moved to approve per meeting allowances in the amount of \$9,084.91, second by Supervisor Schwarz.

ADOPTED.

**Review and Approval of Resolutions:**

**Accepting Leveraging Intersectional Frameworks and Tools for Data-to-Action at the Local Level (LIFT) Grant Funds and Amending the 2025 Rock County Public Health Department Budget:**

Supervisor Schwarz moved approval of the above resolution, second by Supervisor Towns. Katrina Harwood explained this is a short-term grant to help access technical assistance to better utilize the data for interventions.

ADOPTED.

**Allocating Excess Sales Tax Funds for Components of the County Comprehensive Plan and Farmland Preservation Plan Update Projects and Amending the 2025 Planning and**

**Development Agency Budget:** Supervisor Wilson moved approval of the above resolution, second by Supervisor Ringhand. ADOPTED.

Supervisor Schwarz questioned why this was not included in the original budget planning. Andrew Baker explained that due to several factors, including staff vacancies and cuts, this was not on the department's radar. Andrew noted the Comprehensive Plan is done every 10 years. He considered making an appeal, but with Josh Smith leaving as County Administrator, they decided to wait until 2025 and do it completely. Andrew stated the consulting company would assist with the public engagement portion, which is more than just a meeting. They are required to have a public engagement plan, whether the County hires a consultant to assist or not. Supervisor Wilson commented in favor of having an outside firm involved with the public engagement portion, suggesting it was a good investment. Supervisor Ringhand also noted that it was invaluable to have professional assistance to help staff that only have to contend with this every 10 years. Andrew explained that the goal is to have this as a living document people can use as a reference and resource for the next 10 years.

ADOPTED.

**Amending the 2025 Communications Center Budget to Accept Wisconsin Telephonic Cardiopulmonary Resuscitation Grant Funds:**

Supervisor Schwarz moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

ADOPTED.

**Review, Discussion and Possible Action:**

**Budget to Actuals Reports to Committee:** The committee reviewed the presented reports. Kristin Vander Kooi noted if the committee had any follow-up questions they could email her directly.

**Financial Services:**

**Register of Deeds:**

**County Clerk:**

**Next meeting date and time:** March 27, 2025, Time - TBD

**Adjournment:** Supervisor Towns moved adjournment at 6:02 PM, second by Supervisor Wilson.  
ADOPTED.

Respectfully submitted,

Andrea Wolf  
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.