



Minutes - March 17, 2025

Call to Order: Chair Bobzien called the Southern Wisconsin Regional Airport Committee Meeting to order at 8:00 A.M. in the Airport Conference Room.

Committee Members Present: Supervisors Bobzien, Boehlke, and Homan; Greg Johnson, Rick Leyes, Cody Pillman, Christine Rebout.

Committee Members Absent: Brent Fox, Chris Meisner.

Staff Members Present: Aimee Scrima, Airport Director; Larissa Hinkel, Administrative Professional III; Kevin Smith, Airport Superintendent.

Others Present: Brian Niedermeier, Elevation-Air; John Light, Rock County Administrator; Joe Quint, Blackhawk Aircraft Maintenance; Dave Haas, T-hangar tenant; Mike Frasier, Meisner; Alex Smith, Tenant; Jim Freeman, Helicopter Specialties Inc.; Connor Millard, Helicopter Specialties Inc.; Josh Gowey, Propel Forward; Jim Dillavou, SC Aviation; Kim Maerz, UW Health Med-Flight.

Adopt Agenda: Supervisor Boehlke moved approval of the agenda as presented, seconded by Rick Leyes. ADOPTED.

Approval of Minutes: Rick Leyes moved to approve the Meeting Minutes for February 17, 2025, seconded by Supervisor Homan. ADOPTED.

2025-02-17 Meeting Minutes Draft AB:

Citizen Participation, Communications and Announcements: Jim Freeman introduced Connor Millard as the new Helicopter Specialties owner. Supervisor Bobzien welcomed Connor to the meeting.

Consent Calendar:

Approval of Transfers: None

Review of Payments: The committee reviewed the payments.

Committee Review Report FEB 2025 AB:

Resolutions and Committee Endorsements: Supervisor Boehlke moved approval of the above resolution, seconded by Supervisor Homan. Aimee Scrima informed that any purchase over \$100,000

needs to go to the Airport Board for approval. The current Toolcat is beyond its use. The Toolcat will be replaced along with some attachments. ADOPTED.

Purchase of Bobcat Toolcat:

Updates, Discussion and Possible Action:

Purchase or Lease Telehandler: Aimee Scrima informed the telehandler is equipment that is multi-use. The airport is currently leasing the telehandler and looking for recommendations from the airport board whether the airport should continue to lease for approximately \$24,000 for the next four years or purchase outright for approximately \$97,000. The funds to purchase outright was previously approved by the County Board. Cody Pillman moved to approve the purchase of the current leased telehandler seconded by Greg Johnson. It was requested to vote by roll call. The Airport Board Committee recommended purchasing the telehandler for approval by roll call vote of 5-2, with Supervisor Boehlke and Leyes voting "nay". ADOPTED.

Purchase of F150 Truck: Aimee Scrima is recommending approval for a new F150 Truck as the current truck is a 2010, is beyond its useful life. The airport is able to participate in a statewide contract to purchase a new vehicle. Supervisor Homan clarified how and why the County uses state contracts. Supervisor Boehlke moved to purchase the new F150 truck seconded by Supervisor Homan. ADOPTED.

2024 Budget Summary: The Budget to Actual figures were included in the packet. Aimee Scrima informed the airport exceeded its revenue for 2024 most likely from fuel flow and landing fees. Any remaining unspent expenditures would go back to the airport fund balance. Ms. Scrima further discussed the remaining balances for Federal Aid of \$48,000 from AARPA funds and the capital balance, which is revolving for the East Hangar Development project and the beacon. Any remaining funds will be rolled over to the airport fund balance.

Airport Director's Updates: Ms. Scrima introduced the new County Administrator, Mr. John Light, and welcomed him to the County.

Ms. Scrima and Ms. Hinkel will work on process mapping to help streamline procedures.

Helicopter Specialties leases were renewed before Cor Counsel.

Last month there was a presentation on Drug Trafficking in the airport conference room.

Ms. Scrima was invited to speak on WCLO radio station to help promote the airport and any events coming up.

A meteorologist in Sullivan came to the airport for a tour.

Ms. Scrima went on a tour at Blackhawk Technical College and Blackhawk College had a tour at the airport. There are many opportunities for workforce development with Blackhawk Technical College.

The FAA hosted an education semina in the airport conference room.

There was an Incident Action Plan with Emergency Management in the airport conference room to assist with the upcoming Pistons and Props Event.

Upcoming events: There is a STEAM event on April 29th at the airport; On April 18th there, is a runway safety action team meeting hosted by the air traffic controllers; s. Scrima will be participating in the BOA Land Use Seminar in Stevens Point. One maintenance crew will be completing pesticide training; One pool staff member will be attending the week-long ARFF Training.

Electrical updates are continuing and are in the design phase.

The airport is currently in phase two of the East Hangar Development Project.

There has been interest in development on the East Hangar lots and Ms. Scrima is working on some lot lease options.

Ms. Scrima discussed the bid process for the t-hangar project and work on airport roads.

Committee Requests and Motions: Supervisor Bobzien informed that Josh Gowey made a great presentation to the County Board.

Supervisor Bobzien introduced a guest in the audience. Kim Maerz, UW Health Med-Flight attended the Airport Board meeting and was welcomed.

It was recommended anyone have any issues or concerns with the gates being open to give the office a call. Tenants should be aware and make sure the gates close behind them to avoid any deer coming inside the fence.

Next meeting date and time:

April 21, 2025:

Adjournment: Supervisor Homan moved adjournment at 8:39 A.M., seconded by Supervisor Boehlke. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.