



Minutes - April 10, 2025

Call to Order: Chair Mawhinney called the hybrid Finance Committee meeting to order at 5:30 P.M. in the Jury Deliberation Room.

Committee Members Present: Supervisors Mawhinney, Towns, Wilson, Ringhand, and Schwarz; Youth in Governance student Brian.

Committee Members Absent: None.

Staff Members Present: Lisa Tollefson, County Clerk; John Light, County Administrator; Sarah Holford, Business Manager; Sheriff Fell; Jim Sandvig, IT Director; Sarah Smith, Purchasing Manager; Kristin Vander Kooi, Finance Director; Shanna Sanders, Deputy Corporation Counsel; Rich Greenlee, Corporation Counsel; Sandy Disrud, Register of Deeds; Mike Parille, Facilities Superintendent; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the Administrator.

Others Present: Supervisors Tillman, Woodman, Bostwick.

Approve Agenda: Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Towns. ADOPTED.

Citizen Participation, Communications and Announcements: Supervisor Wilson introduced Brian as the Youth in Governance member on the committee. The committee welcomed Brian.

Approval of Minutes:

March 27, 2025 Minutes: Supervisor Schwarz moved approval of the March 27, 2025 minutes, second by Supervisor Ringhand. ADOPTED.

Approval of Transfers: None.

Review of Payments:

March Payments

: The committee reviewed the payments.

Payments over \$10,000: The committee reviewed the payments.

Committee Review and Approval of Per Meeting Allowances: Supervisor Wilson moved approval of per meeting allowances in the amount of \$12,899.45, second by Supervisor Towns. ADOPTED.

Review and Approval of Resolutions:

Recognizing Tammy Petersen: Supervisor Towns moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

Resolution Approving the Carryover of 2024 Budget Appropriations to 2025: Supervisor Schwarz moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

Amending the 2025 Emergency Management Budget to Accept Homeland Security Exercise Grant Funds: Supervisor Schwarz moved approval of the above resolution, second by Supervisor Ringhand. ADOPTED.

Review, Discussion and Possible Action:

Update to the Purchasing Policy: Kristin provided an update to the purchasing policy. Changes to the purchasing policy have been made to match the purchasing ordinance.

Supervisor Schwarz moved to accept the changes to the Purchasing Policy as shown, second by Supervisor Wilson. ADOPTED.

Next meeting date and time: April 24 at time TBD

Adjournment: Supervisor Towns moved adjournment at 5:41 P.M., second by Supervisor Schwarz. ADOPTED.

Respectfully submitted,

Haley Thompson
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.