



Minutes - March 10, 2025

Call to Order: Chair Bostwick called the hybrid County Board Staff Committee meeting to order at 4:30 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Bostwick, Tillman, Brien, Mawhinney, Towns, Peer, Wilson, Leavy, and Gorman.

Committee Members Absent: None.

Staff Members Present: John Light, County Administrator; Randy Terronez, Assistant to the Administrator; Amy Spoden, Human Resources Director; Rich Greenlee, Corporation Counsel; Andrew Baker, Planning, Development, and Land Conservation Director; Tracey Bushaw; Shanna Sanders, Deputy Corporation Counsel; Patrick Singer; Jim Sandvig, IT Director; Jodie Surber, Analyst; Sheriff Fell; Tera O'Connor, Deputy HSD Director.

Others Present: Chuck Flynn; Carla Buchanan; Madeline Prange; Theresa Wixom; Sheila Williams; Ashely Peterson; Kami Williams; Mike Zoril; Brooklyn Reif; Shelby Puppe; Nicole Johnson; Karol; Jennifer; Sarah Nelson; Jennifer Nash; Kimberly Hubanks; Supervisors Bobzien, Boehlke, Woodman.

Approve Agenda: Supervisor Mawhinney moved to approve the agenda as presented, second by Supervisor Wilson. ADOPTED.

Citizen Participation, Communications and Announcements: Sheila Williams requested committee vacancies be announced at County Board meetings. She also asked how many employees are currently living far from the County.

Tracey Bushaw spoke to a lack of transparency, the importance of hybrid work, and clarifying current policies.

Carla Buchanan spoke to an employee's work agreement.

Haley Thompson read public comments submitted from Mike Zoril and Steven Splittgerber regarding telework policies and their experiences with the Human Services Department.

Supervisor Bobzien spoke to the importance of telework.

Supervisor Woodman advocated for examining the telework policy.

Approval of Minutes:

February 24, 2024 Minutes: Supervisor Peer moved approval of the February 24, 2025 minutes,

second by Supervisor Wilson. ADOPTED.

Approval of Transfers: None.

Review of Payments:

February Payments: The committee reviewed the payments.

Review, Discussion and Possible Action:

Appointment to the Traffic Safety Commission: The committee voted via ballot. Brian Morgan received the majority of votes. His appointment will be forwarded to the County Board for confirmation on Thursday.

Committee Discussion:

Discussion of Telecommuting Policy: Amy Spoden went over telework survey results sent to County employees. The committee discussed potential ways to update the policy.

Chair Bostwick asked for committee suggestions. Supervisor Leavy requested that something on a radius/timeframe to get back to the office be added. He also would like language included when a long-distance work contract be approved, that County Board Staff Committee be made aware.

Supervisor Tillman requested a title that covers all scenarios, formatting updates, consistency in capitalization, inclusion of definitions, adding language prohibiting department heads from working remotely, adding language about distance from the office, policy numbers when referencing other policies, non-payable expenses, and encouraging cost-conscious decisions when paying for travel.

Supervisor Towns requested that deputy directors be required to be here most of the time, like department heads.

Supervisor Wilson discussed setting an implementation date for these changes and the impact this would have.

Next meeting date and time: Monday, March, at 4:30 P.M.

Adjournment: Supervisor Towns moved adjournment at 6:36 P.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Haley Thompson
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.