



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, March 26, 2025 – 4:30 P.M.**



Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, March 26, 2025, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman (Vice Chair); Supervisor Kathy Schulz; Supervisor Barb Tillman; Supervisor April Whitley; and Citizen Representative Phil Boutwell

Virtual Committee Members: Supervisor Genia Stevens; Citizen Representative Sally Jean Weaver-Landers; and Citizen Representative Ashley Hoffman

Staff Present: Kate Luster, Director; Julie Butz, CLTS Manager; and Jacqueline Revels, Community Housing and Resource Liaison.

Virtual attendees: Tera O'Connor, Deputy Director; Jordyn Jenkins, Communications Specialist; Katarina Ploch, Permanency Resource Supervisor; Julie Zaukas, Admin. Professional II; Shelby Puppe, CPS Lead Supervisor; and Maria Delgado, Economic Support Manager.

Approval of Agenda: Supervisor Woodman moved the agenda to the floor, second by Supervisor Schulz. The agenda was unanimously approved by voice vote. Approved.

Approval of Minutes of Human Services Board Meeting March 12, 2025: Supervisor Tillman moved the minutes to the floor, second by Supervisor Woodman. The minutes were unanimously approved by voice vote. Approved.

Public Comment: None

Communication and Announcements from Staff and Board Members: Upcoming Human Trafficking events.

Approval of Contracts: Citizen Representative Boutwell moved the contracts to the floor, second by Supervisor Whitley. Ms. Luster provided contract details and responded to questions. The contracts were unanimously approved by voice vote. Approved.

Review and Approval of Resolutions:

Amending the 2025 Human Services Department Budget to Accept Additional Children's Long-Term Support Funding and Create 11.0 FTE Positions – Ms. Butz presented the resolution. The information was presented at the previous HS Board meeting with an issue brief describing the growth in the CLTS Program. Ms. Butz responded to additional questions. Ms. Butz spoke about the steady increase in those that are eligible for the program and provided additional detail about caseloads and the role of Lead Supervisors. The resolution was unanimously approved by voice vote. Approved.

Reports and Update:

2024 Fourth Quarter ARPA Homelessness Prevention Matching Grant Report – Ms. Revels presented the report to the HS Board. All funds were distributed. She shared an overview of where the funds were used/areas that benefited from the funds. Ms. Revels responded to questions.

Employee Wellbeing Survey Results – Ms. Luster shared results from the most recent staff survey and explained the process that is in place for collaborative action planning based on those survey results via the CWAT group. The results compared the 2023 responses to the most recent responses of 2025. The 2025 results mirrored areas of improvement from 2023; however, in the 2025 survey it shows we are moving in the right direction in most areas. Ms. Luster shared the action steps for 2025 along with a brief overview.

Update on Vacant Positions at the DWRC – Ms. Luster shared a document that included vacant positions within the Human Services Department; not just at the DWRC. The different positions are noted as “holding, interviews, filled, etc.”. Ms. Luster responded to questions.

Committee Requests: Chair Knudson clarified that tours of the DWRC can be scheduled on an individual or two-person basis for those Human Services Board members who are interested in viewing the workspaces. Please call Chrissy Arambula to schedule.

Next Meeting: Wednesday, April 9, 2025, 4:30 p.m. – will be a hybrid meeting via Zoom and in-person at the DWRC, in the Boardroom, 1717 Center Avenue, Janesville, WI. If you cannot make the meeting, please email Chrissy Arambula (Christina.Arambula@co.rock.wi.us) to ensure a quorum is present.

Adjournment: Supervisor Tillman motioned to adjourn, second by Supervisor Woodman with unanimous approval at 5:54 p.m.

Chrissy Arambula, Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY THE BOARD