



Minutes - April 21, 2025

Call to Order: Chair Bostwick called the hybrid County Board Staff Committee meeting to order at 4:30 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Bostwick, Tillman, Mawhinney, Towns, Peer, Wilson, Leavy, and Gorman.

Committee Members Absent: Supervisor Brien

Staff Members Present: John Light, County Administrator; Randy Terronez, Assistant to the Administrator; Amy Spoden, Human Resources Director; Shanna Sanders, Deputy Corporation Counsel; Katherine Luster, Human Services Director; Lynette Scharine, Economic Support Specialist; Kristin Vander Kooi, Finance Director; Destinee Lehrmann, Human Services Professional I; Rich Greenlee, Corporation Council; Shelby Puppe, Human Services Lead Supervisor; Tracey Bushaw, Human Services Professional I; Olivia Smith, Human Services Professional I-Lead; Nicole Johnson, Human Services Professional III; Brooklyn Reif, Human Services Professional I; Marcy Ferone, Human Services Professional I; Andrew Baker, Planning & Land Conservation Director;

Others Present: Supervisors Boehlke and Schwarz; Chuck Flynn; Austin, Buck Buchanan

Approve Agenda: Supervisor Towns moved approval of the agenda as presented, second by Supervisor Wilson. ADOPTED.

Citizen Participation, Communications and Announcements: Andrea Wolf read submitted public comments from Haleigh Thomas, Tricia Stilen, Austin Bourdo, Cori Mccann, and Eli Lengjak. Tracey Bushaw spoke on behalf of her coworkers because she does not use overtime or comp. She spoke in favor of overtime after 8 hours.

Approval of Minutes:

March 10, 2025 Minutes: Supervisor Bostwick explained the minutes were not attached in time to review and will be moved to the next agenda.

April 7, 2025 Minutes: Supervisor Bostwick explained the minutes were not attached in time to review and will be moved to the next agenda.

Approval of Transfers: None.

Review and Approval of Resolutions:

Recognizing Gloria Anderson: Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Tillman. ADOPTED.

Recognizing John Beggs: Supervisor Peer moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

Review, Discussion and Possible Action:

Review, Discussion, and Possible Action on Administrative Policy & Procedure Manual

Additions and Updates: Supervisor Bostwick explained to the committee they can discuss the policy, but they don't have to take action on changes. Supervisor Tillman commented that the lost/broken devices' policy was incomplete and/or missing pages and didn't think the committee should act on the policy. Amy talked about the policy changes for Jury Duty, and stated the payment would go directly to Finance instead of the Treasurer's office. Supervisor Tillman expressed her frustration at having the policies review on the agenda so soon after the committee decided to postpone discussion until the fall. Supervisor Towns noted that some of the policies would have an effect on the budget and might need to take action with budget requests coming up. Supervisor Wilson expressed concern, stating he feels the committee needs more time to gather information before coming to a decision. Supervisor Gorman requested an explanation as to why they need to review the policies now and requested clarification. Amy Spoden discussed the overtime policy changes individually to better answer questions. Kate Luster discussed the reasons behind the changes specific to her department, emphasizing the need for consistency, flexibility, and equity across the department. Kate explained that the changes were not primarily driven by cost-saving measures, but rather to create a more balanced and flexible work environment. She also clarified that the department would continue to meet client needs, even after the proposed changes. The committee decided to postpone the overtime policy discussion to allow for more information to be collected and to make a more informed decision. Amy noted that they had not had a chance to discuss two additional policy change proposals.

Appointments to the ADRC Advisory Committee: Supervisor Tillman moved to approve the ADRC Advisory Committee appointments, second by Supervisor Wilson.

ADOPTED.

Appointments to the 911 Communications Commission: Supervisor Wilson moved to approve the 911 Communications Commission appointments, second by Supervisor Gorman.

ADOPTED.

Appointments to the Human Services Board: Supervisor Tillman moved to approve the ADRC Advisory Committee appointments, second by Supervisor Gorman.

The committee voted via ballot. Lori Stottler receiving the majority of votes. Appointments will be forwarded to the County Board for confirmation on Thursday.

ADOPTED.

Next meeting date and time: May 5, 2025, at 4:30 PM. Joint meetings of Finance and County Board Staff will start on Thursday, May 15, 2025, at 6:00 PM at the DWRC.

Adjournment: Supervisor Wilson moved adjournment at 6:30 PM, second by Supervisor Peer.
ADOPTED.

Respectfully submitted,
Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.