



Minutes - May 21, 2025

Call to Order: Chair Brien called the hybrid Health Services Committee meeting to order at 9:05 am in the Rock Haven Classroom.

Committee Members Present: Supervisors Brien, Schulz, Leavy, Ryan, and Fugelseth

Committee Members Absent:

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Graig Kittelson, Business Office Manager; Steve Barnett, Admissions Coordinator; Virginia Johnson, Administrative Professional III

Others Present:

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Ryan. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes:

April 9, 2025 Minutes: Supervisor Schulz moved to approve the April 9, 2025 minutes, second by Supervisor Leavy. ADOPTED.

Review of Payments:

Committee Review Report: Supervisor Ryan asked if the protein content of the residents' meals is the same despite the increased price of food. Natalie stated that Rock Haven has an in-house dietitian, Deb Potter, who created the meals per state guidelines; the facility has not been cited for dietary requirements. Natalie stated that our dietitian would attend the next meeting to answer any questions the committee may have.

Budget Transfers :

Resolutions and Committee Action:

Recognizing Shelly Hogan for Service to Rock Haven: Supervisor Schulz moved approval of the above resolution, second by Supervisor Leavy. Vote 5/0. ADOPTED.

Information Item:

Resident Council and Agenda:

Rock Haven Improvement Committee:

Review of Payments to Staffing Agencies:

Review of Staffing Agency Payments from Jan to Mar 2025:

Staff Report:

Finance - Graig Kittelson:

Census and Revenue:

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck:

Committee Requests: Supervisor Schulz requested that a proposal to pay nursing supervisors a higher rate to cover shifts be drafted and submitted to Corporate Counsel for review. Natalie stated a proposal could be drafted. It would be reviewed by Human Resources prior to Corporate Counsel. Supervisor Schulz agreed.

Next meeting date and time:

June 11th, 2025 at 9:00 a.m.:

Adjournment: Supervisor Schulz moved adjournment at 9:47 am, second by Supervisor Ryan.
ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.