



**Planning and Development
Committee
Minutes – February 8, 2024
In Person and Via Zoom**

Call to Order: The meeting of Rock County Planning & Development Committee was called to order at 8:00 am on Thursday, February 8, 2024. Chair Sweeney presided and requested a roll call. Supervisor present in person: Sweeney, Sutterlin and Winter. Supervisor present via Zoom: Stevens and Tillman. QUORUM present.

Staff present: Andrew Baker (Director), Christine Munz-Pritchard (Senior Planner), Michelle Schultz (Real Property), James Otterstein (Economic Development Manager), Jennifer Borlick (GIS Manager) and Steve Godding (Planner).

Others present via Zoom: Jeff Garde (Combs)

Adopt Agenda: Agenda moved by Supervisor Winter. Seconded by Supervisor Sutterlin.
ADOPTED

Approval of Minutes:

Meeting held January 25: Moved by Supervisor Sutterlin, Seconded by Supervisor Winter.
ADOPTED

Citizen Participation, Communications and Announcements: None

Code Enforcement:

Review and Possible Action Regarding LD 2023 091 (La Prairie Township) – Arndt Land and Cattle LLC (1 Lot CSM)

Discussion carried out by Christine Munz-Pritchard (Senior Planner).

Motion for approval with conditions by Supervisor Winter, Seconded by Supervisor Sutterlin.
Passed unanimously. CARRIED

Minor Land Division LD 2023 091

Tax ID: 020 030007; Parcel Number: 6-10-141

2525 E WOODMAN RD JANESVILLE, WI 53546-9465

Town of La Prairie

1. Verify the zoning with the Town of La Prairie. The minimum requirements of the zoning district need to be met. The Town ordinance reads:

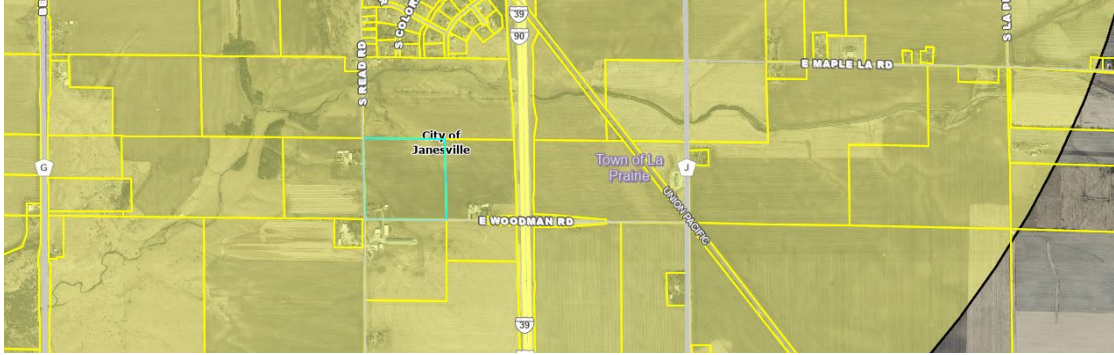
The A-4 District does this by allowing groupings of contiguous, commonly owned land of at least 50 acres for new construction or 32 acres for existing residence.

Residential structures existing prior to January 1, 2002, on legal A-1 parcels between 32 and 50 acres may be set off creating a 1.5 to 5 acre lot, provided 100% of the remaining original parcel is to be deed restricted to A-1 Zoning District uses.



The above is the GIS Imagery from 2000 showing the residence is existing prior to 2002. The Town may approve per ordinance, because of the existing structures and the parent parcel requiring a deed restricted.

2. If land disturbance associated with the construction of a driveway that exceeds 100 feet, then a Rock County Construction Site Erosion Control Permit is require. Please contact Rock County Land Conservation Department.
3. Dedicate of 33- foot half of the road right of way at the discretion of the Town.
4. Existing easements shall be shown, and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable).
5. This falls into the extra Territorial Jurisdiction (ETJ) Area boundary for the City of Janesville.



6. Note on Final CSM:
 - a. “The lot contains existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing systems.” Proposed lot lines must include the system area with the building which utilizes the system.
7. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.
8. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of final approval.
9. The CSM needs to meet the minimum requirements of 4.112 of the County ordinances.
 - a. POWTS and Water are missing.

Economic Development:

Quarter Four Rock Ready Index Review

Mr. Otterstein reviewed the Q4 2023 Rock Ready Index, a quarterly dashboard report that is compiled and distributed by the Agency. Various statistical references, trends and observations were woven into his remarks. He highlighted, as well as responded to questions regarding, specific projects and topics. There was discussion. Since it was an information item, there was no Committee action.

Corporate Planning:

Awarding the Contract for the 2024 Orthoimagery Joint Project and Authorize MOU's with Project Partners

Michelle and Jen summarized the project that the options that were chosen in terms of where high resolution photos will be taken.. Motion to award and contract and authorization of MOUs by Supervisor Winter, Seconded by Supervisor Sutterlin. Passed unanimously. CARRIED

Finance:

Review Bills Paid – January

Supervisor Sutterlin asked about utilization the Small Business Grant and the services provided by contracted staff to support the program and applicants.

Director's Report:

Andrew Baker (Director) discussed the \$4.5 million of ARPA funds that were approved in the budget for housing related projects. James and Andrew have sent a survey to the local municipalities to get an indication of projects that may be in the works. Due to the timeframe that these funds have to be contracted, it will be important to support projects that are very near shovel ready.

Committee Reports: None

Adjournment: Adjournment at 8:40 A.M.

Moved by Supervisor Winter, Seconded by Supervisor Sutterlin. APPROVED

Respectfully Submitted,

Ilana Eisenberg, Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.