



Minutes - July 10, 2025

Call to Order: Chair Mawhinney called the hybrid Finance Committee meeting to order at 5:15P.M. in the Jury Deliberation Room.

Committee Members Present: Supervisors Mawhinney, Ringhand, Wilson, Schwarz, and Towns;

Committee Members Absent: None.

Staff Members Present: Lisa Tollefson, County Clerk; Kristin Vander Kooi, Finance Director; John Light, County Administrator; Randy Terronez, Assistant to County Administrator; Rich Greenlee, Corporation Counsel; Michael Parille, Facilities Management Superintendent; Sheriff Fell; Sarah Holford, IT Business Supervisor; Kate Luster, Human Services Director.

Others Present: Supervisors Bostwick, Tillman, Woodman.

Approve Agenda: Supervisor Ringhand moved approval of the agenda as presented, second by Supervisor Wilson. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

June 12, 2025 Minutes: Supervisor Ringhand moved to approve June 12, 2025, minutes, second by Supervisor Schwarz. ADOPTED.

Approval of Transfers: None.

Review of Payments:

June Payments: The committee reviewed the presented payments.

Payments over \$10,000: The committee reviewed the presented payments. Supervisor Mawhinney requested further explanation of the ICE program from IT to the Finance Committee. Sarah Holford explained she would have Jason, the Enterprise Systems Supervisor, reach out via email.

Committee Review and Approval of Per Meeting Allowances: Supervisor Wilson moved to approve the meeting allowance in the amount of \$9,193.07, second by Supervisor Schwarz. ADOPTED.

Review and Approval of Resolutions:

Authorizing Acceptance of the 2025 High Intensity Drug Trafficking Areas (HIDTA) Grant and Amending the Sheriff's Office 2025 Budget: Supervisor Schwarz moved approval of the above resolution, second by Supervisor Towns. ADOPTED.

Amending the 2025 Human Services Budget to Accept Additional Funding for Residential Treatment Room and Board Costs: Supervisor Ringhand moved approval of the above resolution, second by Supervisor Towns. ADOPTED.

Amending the 2025 Human Services Department Budget to Accept Family Drug Treatment Court Grant Funds: Supervisor Ringhand moved approval of the above resolution, second by Supervisor Towns. ADOPTED.

Amending the 2025 Human Services Department Budget to Accept Youth Crisis Stabilization and Community Reentry Program Grant Funds: Supervisor Wilson moved approval of the above resolution, second by Supervisor Towns. ADOPTED.

Review, Discussion and Possible Action:

Consideration, discussion, and possible action regarding contracting for temporary staffing services: Supervisor Schwarz moved to approve contracting for temporary staffing services, second by Supervisor Wilson.

Kristin explains that the department would like to hire a temporary accountant to assist with day-to-day tasks while recruiting for the assistant finance director position. Kristin noted she estimates around \$40,000 in vacancy savings to cover the temporary staffing costs. Supervisor Schwarz questioned the cut the staffing company would take for providing the staffing services. Kristin explained it would depend on the person and what qualifications they have. Supervisor Mawhinney asked if the County could hire the temp staff person permanently. Kristin responded yes, but the staffing company would require a finder's fee and it could be costly.

ADOPTED.

Next meeting date and time: Thursday, August 14, 2025 Time-TBD
Wednesday, July 16 – Sheriff's Office @ RCSO

Adjournment: Supervisor Towns moved adjournment at 5:30, second by Supervisor Ringhand. ADOPTED.

Respectfully submitted,

Andrea Wolf

Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.