Minutes - May 19, 2025

Call to Order: Vice-Chair Homan called the Southern Wisconsin Regional Airport Board Committee Meeting to order at 8:00 a.m.

Airport Board Members Present: Supervisors Boehlke and Supervisor Homan; Brent Fox, Greg Johnson, Rick Leyes, Chris Meisner, Cody Pillman, Christine Rebout.

Airport Board Members Absent: Supervisor Bobzien.

Staff Members Present: Aimee Scrima, Airport Director; Larissa Hinkel, Administrative Professional III; Kevin Smith, Airport Superintendent.

Other Members Present: Dave Haas, T-Hangar 36; Joe Quint, Blackhawk Aircraft Maintenance; Jim Dillavou, SC Aviation; Kim Maerz, UW Med Flight; Brian Niedermeier, Elevation-Air; Josh Gowey, Propel Forward, joined virtually via Zoom.

Adopt Agenda: Rick Leyes moved approval of the agenda as presented, seconded by Supervisor Boehlke. ADOPTED.

Approval of Minutes: Rick Leyes moved to approve the Meeting Minutes for April 28, 2025, seconded by Supervisor Boehlke. ADOPTED.

2025-04-28 Meeting Minutes:

Citizen Participation, Communications and Announcements: Josh Gowey with Propel Forward appeared by zoom and was available for any questions.

Consent Calendar:

Approval of Transfers: None.

Review of Payments: The Committee reviewed the payments for April 2025. A question was asked if the description of the Bobcat of Janesville could be updated for the purchase of Bobcat. The airport will check with Finance.

Resolutions and Committee Endorsements: None.

Updates, Discussion and Possible Action:

Lease Option Agreement: The Lease Option Agreement was discussed at the last Airport Board Meeting regarding the East Hangar Development area. The Lease Option Agreement allows for better organization, including reserving a lot for a specified amount of time with a down payment, preparing leases and allowing builders to prepare for their design. Discussion also included determining if the building is for recreational or business use, lease rate proposals and the timeframe in which a builder would need to build. Christine Rebout motioned for Aimee Scrima to create the Lease Option Agreement based on five hundred dollars ($500.00) for six (6) months, seconded by Brent Fox. The motion passed with all in favor, none opposed, with Supervisor Bobzien absent.

Airport Director's Updates: On April 29th, the airport hosted a Science, Technology, Engineering and Math (STEAM) event.

Pistons and Props will be on July 18th from 5:00 p.m. to 9:00 p.m. and July 19th from 9:00 a.m. to 5:00 p.m.

The wildlife assessment was completed. The ACM will be updated and recommendations will be evaluated.

The Capital Project list includes requests for 2026 and the next five (5) years. The list includes: continuing the t-hangar rehab project, Phase II of east hangar development (bidding in Fall and construction in Spring), design for upgrading airfield electrical (electrical vault work, upgrading AWOS station, beacon, segmented circle and windsock). This year we are planning the design of a snow equipment building and ARFF building. The airport is also working on the design for rehabbing runway 14/32 (bid in Spring of 2026 & construction in 2027). Locally fund request and in 2026 - mower replacement, airport house rehab to address foundation issues, failing windows, and failing pylons on the front porch. A request was made to upgrade the conference room. The airport HVAC system needs to be replaced. Further discussions regarding capital projects were listed for 2027 and beyond as well as a Master Plan update.

The airport will be doing a gate code cleanup. Communication will be sent to tenants regarding new codes for gates.

We are currently working on information regarding storm water fees if there can be any exemptions.

Committee Requests and Motions: None.

Next meeting date and time: The next meeting will be held on Monday, June16, 2025 at 8:00 a.m.

Adjournment: Supervisor Boehlke moved adjournment at 8:37 a.m., seconded by Rick Leyes. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.