



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, August 27, 2025 – 4:30 P.M.**



Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, August 27, 2025, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman (Vice Chair); Supervisor Kathy Schulz; Citizen Representative Phil Boutwell; Youth in Governance (YIG) Representative Emma Kinzelman

Virtual Committee Members: Supervisor Genia Stevens; Supervisor Barb Tillman; Supervisor April Whitley; Citizen Representative Lori Stottler

Committee Members Absent: Citizen Representative Ashley Hoffman

Staff Present: Kate Luster, Director; Sara Mooren, Administrative Services Manager; Maria Delgado, Economic Support Manager; Jennifer Thompson, ADRC Manager; Roseann Tremain, ADRC; and Karen Tennyson, ADRC.

Virtual attendees: Tera O'Connor, Deputy Director

Others Present: Chuck Flynn; Mike Schwarz, Supervisor 22

Approval of Agenda: Supervisor Woodman moved the agenda to the floor, second by Citizen Rep. Boutwell. The agenda was unanimously approved by voice vote. Citizen Representative Hoffman absent. Approved.

Approval of Minutes of Human Services Board Meeting August 13, 2025:

Supervisor Tillman moved the minutes to the floor, second by Supervisor Woodman. The minutes were unanimously approved by voice vote. Citizen Representative Hoffman absent. Approved.

Public Comment: None

Communication and Announcements from Staff and Board Members: Ms. Luster reviewed the various upcoming community events. Supervisor Schulz announced that Community Action Inc. is leaving the Eclipse Center in Beloit as of 10/15/2025. They are still in the process of finding a new location.

Approval of Contracts: None

Human Services IMPACT Award Recipient for July: Ms. Luster announced that Roseann Tremain, an ADRC Specialist was the July IMPACT Award recipient. Ms. Luster highlighted how Ms. Tremain went above and beyond helping an elderly community member with limited English obtain needed assistance. She assisted in securing a phone to help establish communication with community programs, providers, and transportation. Ms. Tremain has worked for the County for 33 years and has earned a reputation for going above and beyond for clients.

Review and Approval of Resolutions:

Amending the 2025 Human Services Department Budget to Accept the Brain Health Resource Distribution Grant – Supervisor Schulz moved the resolution to the floor, second by

Supervisor Woodman. Ms. Thompson introduced Karen Tennyson who presented the resolution for the ADRC to accept a grant from Wisconsin Institute for Health Aging (WIHA). The grant is for \$1500 and an additional \$500 to print materials. These funds will be used to promote brain health awareness. Resources that are printed will be distributed to recipients that use various services related to Aging and Disability Resource Center (ADRC) on top of being available on social media. It will help provide education within the community on healthy brains and be used as tools for community events. This resolution was approved by unanimous voice vote; Citizen Representative Hoffman absent. Resolution approved.

Amending the 2025 Human Services Department Budget to Accept ARPA Funds for Adult Protective Services (APS) - Supervisor Schultz moved the resolution to the floor, second by Supervisor Citizen Rep. Boutwell. Ms. Thompson presented the resolution for HSD to accept an additional \$7,000 (70% of what was requested) of ARPA funds. These funds will be used to provide supports to adult protective services clients, including to fund respite services for caregivers of family members with dementia. The funding period for these funds is October 1, 2024-September 30, 2025. This resolution was approved by unanimous voice vote; Citizen Representative Hoffman absent. Resolution approved.

Reports and Update:

Director's Report:

Update Regarding Upcoming HSD Administration Vacancies – Ms. Luster provided an update on upcoming vacancies. Ms. Luster still anticipates that Deputy Directors Tera O'Connor and Greg Winkler will be moving on upon the new year. Currently there are no set timeframes. During the interim, Ms. Luster will provide program coverage as needed. There is a plan in process regarding the transition upon their departures. Ms. Luster detailed the different responsibilities of the deputy directors. As more concrete information is attained, Ms. Luster will keep everyone updated. They are looking at reorganizing the structure and ways to have some net cost savings. Ms. Luster responded to questions.

Update Regarding Impact of Federal Changes to Income Maintenance Programs – Ms. Delgado shared a PowerPoint handout which gave an update on how Federal changes will impact Economic Support. Changes are primarily related to Medicaid and FoodShare Benefits. Ms. Delgado went on to explain the several challenges of implementing the upcoming federal budget cuts. She also emphasized the importance of meeting certain standards and working with other counties to reduce error rates. Reducing error rates to 6% or below will help protect against financial penalties in these programs. Ms. Delgado responded to questions.

Committee Requests: no requests were made

Next Meeting: Wednesday, September 10, 2025, at 4:30 p.m. – will be a hybrid meeting via Zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI. If you cannot make the meeting, please email Chrissy Arambula (Christina.Arambula@co.rock.wi.us) to ensure a quorum is present.

Adjournment: Supervisor Schulz motioned to adjourn, second by Citizen Rep. Boutwell with unanimous approval at 5:21 PM.

Chrissy Arambula, Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY THE BOARD