



MINUTES OF BOARD OF HEALTH MEETING

July 2, 2025

1. Call to Order: The July 2, 2025 Board of Health Meeting was called to order at 6 PM.

Board of Health Members Present: Supervisor Lou Peer (Chair), Supervisor Kim Schneider (Vice Chair), Eric Gresens, Supervisor Christine Fugelseth (virtual), Debra Kolste, Kimberly Ward (virtual), Supervisor Kathy Schulz (virtual), Dr. Rachel Bergstrom (virtual).

Board of Health Members Absent: Dr. Blaine Nowak.

Staff Members Present: Katrina Harwood - Health Officer; Carrie Clark - Business Supervisor; Rick Wietersen - Environmental Health Manager; Matt Wesson - Environmental Health Supervisor.

Others Present: Joe Larson, State of Wisconsin, Department of Health Services

Roll Call

At roll call, Chair Peer, Vice Chair Schneider, Supervisor Fugelseth, Debra Kolste, Kimberly Ward, Eric Gresens, Supervisor Schulz, and Dr. Rachel Bergstrom were present.

2. Adopt Agenda

Chair Peer called for adoption of the agenda, motioned by Schulz, seconded by Kolste. All members present voted in favor. Agenda approved.

3. Approval of Minutes June 4, 2025

Chair Peer called for review, corrections, and approval of minutes. No corrections were noted. Motion by Schneider, second by Gresens to approve minutes of June 4, 2025 meeting. Minutes approved.

4. Citizen Participation, Communications, and Announcements

None

5. New Business

A. Administrative Division

1. Review of Payments

The Board reviewed Public Health Department June, 2025 payments totaling \$30,902.31.

2. Approval of Transfers

No transfer of funds to report.

3. Chapter DHS 140 Review

Joe Larson, Southern Region Director of the Office of Policy & Practice Alignment with the State of Wisconsin Department of Health Services, Division of Public Health, was present to issue a certificate of compliance with Chapter DHS 140. Health Officer Harwood distributed copies of the review report to members.

4. Public Health Department Report

a. Director's Report

Health Officer (HO) Harwood discussed the most recent edition of Health Matters external newsletter recently distributed; provided a Federal Funding update including potential funding decreases to the Preparedness and Immunization grants, as well as the Well Woman Program. HO Harwood also informed members of budget initiative requests, including a proposed to fund Credible Mind and a quarantine support fund, as well as proposed fee schedules to be included in the 2026 Department Budget Development process.

b. Quarterly Budget Update

HO Harwood presented a budget update for Quarter 2, 2025, covering a semi-annual report on conferences and training, year-to-date revenue and expense, and year-to-date grants and tax levy.

c. Program Update – Licensed Facilities

Matt Wesson, Environmental Health Supervisor, provided an update on the Licensed Facility Program, describing its purpose, the Authority under which it operates, the number of permits issued by year, activities occurring throughout the program operations, and recent challenges and trends encountered.

6. Communications and Announcements from Staff and Board Members

None.

7. Adjournment

Motion by Koste, second by Schneider to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 7:11 PM.

Respectfully Submitted,

Carrie Clark, Business Supervisor

Not Official Until Approved by the Board of Health