



Minutes - September 25, 2025

Call to Order: Chair Mawhinney called the hybrid Finance Committee meeting to order at 5:45 PM in Jury Deliberation Room, 4th floor.

Committee Members Present: Supervisors Mawhinney, Wilson, Ringhand, Towns, and Schwarz.

Committee Members Absent: None.

Staff Members Present: Randy Terronez, Assistant to the Administrator; Kristin Vander Kooi, Finance Director; John Light, Administrator; Shanna Sanders, Deputy Corp. Counsel; Lisa Tollefson, County Clerk; Brent Sutherland, Facilities Director; James Sandvig, IT Director; Patrick Singer, IT Data Supervisor; Sheriff Fell; Amy Spoden, HR Director; Sarah Holford, Business Supervisor; Rich Greenlee, Corp. Counsel.

Others Present: Supervisors Bostwick and Woodman.

Approve Agenda: Supervisor Schwarz moved approval of the agenda as presented, second by Supervisor Towns. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

September 8, 2025 Minutes: Supervisor Towns moved to approve September 8, 2025, minutes, second by Supervisor Schwarz.

Supervisor Towns noted the correction to change "Chair Towns" to "Chair Woodman" on the September 8, 2025, minutes.

ADOPTED with corrections.

September 11, 2025 Minutes: Supervisor Towns moved to approve September 11, 2025 minutes, second by Supervisor Schwarz. ADOPTED.

Approval of Transfers: None.

Review and Approval of Resolutions:

Extension of Dayforce Subscription: Supervisor Wilson moved approval of the above resolution, second by Supervisor Ringhand.

The committee discussed the extension of the Dayforce subscription, including the costs, functionality, and potential for future implementation of additional modules. Kristin explained they have improved some of the original bugs the system had, but noted that because the county has some non-typical policies on overtime, additional staff time and audits are needed to assure the system is calculating pay correctly. Kristin is hoping in the future they can have more standardized practices in place which will allow the system to work as designed.

ADOPTED.

Next meeting date and time : Thursday, October 9, 2025 Time-TBD.

Other meeting dates and times discussed:

Finance October 23, 2025

Finance November 6, 2025

County Board November 6, 2025, Budget appeals

County Board Tuesday, September 30, 2025, at 5:30 PM

Adjournment: Supervisor Wilson moved adjournment at 5:54 PM, second by Supervisor Wilson.

ADOPTED.

Respectfully submitted,

Andrea Wolf

Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.