



Minutes - October 8, 2025

Call to Order: Chair Brien called the hybrid Health Services Committee meeting to order at 9:00am in the Rock Haven conference room.

Committee Members Present: Supervisors Brien, Schulz, Leavy, and Fugelseth

Committee Members Absent: Supervisor Ryan

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Amanda Beaver, Food Service Supervisor; Fida Sous, Education Nurse; Graig Kittelson, Business Office Supervisor; Marilyn Burns, ADON; Steve Barnett, Admissions Coordinator; Vera Polglaze, Activities Director; Virginia Johnson, Admin Professional III

Others Present:

Approve Agenda: Supervisor Schulz moved to approve the agenda, second by Supervisor Brien. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes:

September 10, 2025 Minutes: Supervisor Schulz moved to approve the September 10, 2025 minutes, second by Supervisor Leavy. ADOPTED.

Review of Payments:

Committee Review Report:

Budget Transfers :

Resolutions and Committee Action:

Recognizing Laurie Kingsley for Service to Rock Haven: Supervisor Schulz moved approval of the above resolution, second by Supervisor Leavy. Vote 4/0. 1 absent. ADOPTED.

Recognizing Chris Cramer for Service to Rock Haven: Supervisor Schulz moved approval of the above resolution, second by Supervisor Leavy. Vote 4/0. 1 absent. ADOPTED.

Increasing Nursing Position from 0.7 FTE to 0.8 FTE: Supervisor Schulz moved approval of the above resolution, second by Supervisor Leavy. Vote 4/0. 1 absent. ADOPTED.

Information Item:

Resident Council and Agenda:

Rock Haven Improvement Committee:

Review of Staffing Payments:

Reviewing Medical Director Contract for 2026: Natalie Rolling-Edlebeck stated that a resolution will be created for next month's meeting for the committee to review.

****Amended** Reviewing HDG Recommendations:** Supervisor Fugelseth asked where we are in creating an HR position for Rock Haven. Natalie stated that that was not included in the 2026 Rock Haven budget.

Staff Report:

Finance - Graig Kittelson:

Census and Revenue: Supervisor Fugelseth asked if medicaid reimbursement can be resolved prior to a resident's admission date. Graig Kittelson stated that if a resident comes in for long-term care, finance will have them submit a medicaid application and begin the process as soon as possible to ensure there is no gap of coverage when their insurance exhausts.

Supervisor Fugelseth asked what is the turn around time for the state to approve medicaid. Graig stated that it is different with each resident.

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck:

Committee Requests:

Next meeting date and time:

November 12th, 2025 at 9:00 a.m.:

Adjournment: Supervisor Schulz moved adjournment at 10:00 a.m., second by Supervisor Leavy.
ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.