



Minutes - November 12, 2025

Call to Order: Chair Brien called the hybrid Health Services Committee meeting to order at 9:00 am in the Rock Haven Administrative Conference Room.

Committee Members Present: Supervisors Brien, Schulz, Ryan, and Fugelseth

Committee Members Absent: Supervisor Leavy

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Dave Froeber, Facilities Superintendent; Falcia Martinez, Behavioral Nurse; Fida Sous, Education Nurse; Janet Parr, MDS Nurse; Justinia Schneider, Nurse Manager; Marilyn Burns, Assistant Director of Nursing; Michelle Lynch, ES/Materials Manager; Sherri Koteski, Social Services Case Worker; Vera Polglaze, Activities Director; Virginia Johnson, Administrative Professional III

Others Present: Supervisor Bostwick; Abby Mengelt, Social Services Intern

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Fugelseth. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements: Natalie Rolling-Edlebeck, Nursing Home Administrator, introduced Sherri Koteski, social services case worker, and Abby Mengelt, social services intern, to the committee.

Approval of Minutes:

October 8th, 2025 Minutes: Supervisor Schulz moved to approve the October 8th, 2025 minutes, second by Supervisor Bostwick. ADOPTED.

Review of Payments:

Committee Review Report: Supervisor Schulz asked if costs are adjusted based on the current census at Rock Haven. Graig Kittelson, Business Office Manager, confirmed that it is.

Budget Transfers :

Resolutions and Committee Action:

Recognizing Jeff Bleiler for Service to Rock Haven: Supervisor Schulz moved approval of the above resolution, seconded by Supervisor Ryan. Vote 5/0. ADOPTED.

Recognizing Sue Boe for Service to Rock Haven: Supervisor Schulz moved approval of the above resolution, seconded by Supervisor Bostwick. Vote 5/0. ADOPTED.

Authorizing Professional Services Contract with Dr. Suhail Shaikh for Medical Director Services at Rock Haven Nursing Home: Supervisor Schulz asked what the medical director is reimbursed for. Natalie explained that the medical director acts as the primary care physician for any resident that does not have their own, and also serves as an on-call doctor.

Supervisor Schulz moved approval of the above resolution, seconded by Supervisor Brien. Vote 5/0. ADOPTED.

Information Item:

Resident Council and Agenda:

Rock Haven Improvement Committee:

Review of Staffing Payments: Supervisor Schulz asked what the cost difference is between our employees and agency staff. Graig Kittelson, Business Office Manager, stated he would send the information later today. Natalie stated we will add a slide that breaks down the cost difference from month to month.

Staff Report:

Finance - Graig Kittelson:

Census and Revenue:

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck: Report shared with the committee.

Committee Requests:

Next meeting date and time:

December 10th, 2025 at 9:00 a.m.:

Adjournment: Supervisor Schulz moved adjournment at 9:07 am, second by Supervisor Ryan. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.