



Minutes - November 18, 2025

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:00 am in the Rock County Courthouse conference room N1/N2.

Committee Members Present: Supervisors Brien, Bobzien, Homan, Cullen and Wilson.

Committee Members Absent: None

Staff Members Present: Brent Sutherland, Facilities Director; Michael Parille, Facilities Superintendent; Dave Froeber, Facilities Superintendent; John Light, County Administrator; Captain Chris Krahn.

Others Present: Chuck Flynn.

Approve Agenda: Supervisor Cullen moved approval of the agenda as presented, second by Supervisor Bobzien. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

October 21, 2025 Minutes: Supervisor Cullen moved to approve October 21, 2025, minutes, second by Supervisor Homan. ADOPTED.

Review of Payments:

October 2025 Payments: The committee reviewed the presented payments.

Review, Discussion and Possible Action:

Updates on the Law Enforcement Services Jail Project:

Schedule: Brent discussed updates on the Law Enforcement Services Jail Project, including occupancy approvals, scheduled installations, and landscaping adjustments. The outdoor fence area is scheduled to be installed on December 5th, and the indoor rec area is scheduled to be installed on December 8th. Brent stated that the project is near completion, with only a few punch list items remaining. The committee discussed the recent mediation between the architect and contractor and talked about scheduling a joint meeting between Finance and General Services.

Update on Medical Examiners Garage Renovation Project:

Schedule: Brent reviewed the medical examiner's garage renovation project with the committee, noting the completion of cooler and freezer moves, upcoming overhead garage door replacement, and planned brick veneer installation starting December 1st. Brent mentioned a \$30,000 mortuary lift the Medical Examiner is requesting, which presented challenges with installation on a tapered roof.

Next meeting date and time-December 2, 2025 8:00 AM:

Availability for General Services and County Board Staff Joint Meeting to Discuss Errors & Omissions: The committee discussed having the meeting on December 8th, before the regularly scheduled County Board Staff Committee meeting.

Adjournment: Supervisor Cullen moved adjournment at 8:18 AM, second by Supervisor Bobzien. ADOPTED.

Respectfully submitted,

Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.