



MINUTES OF BOARD OF HEALTH MEETING

September 3, 2025

1. Call to Order: The September 3, 2025 Board of Health Meeting was called to order at 6 PM.

Board of Health Members Present: Supervisor Lou Peer (Chair), Supervisor Kim Schneider (Vice Chair), Supervisor Christine Fugelseth (virtual), Kimberly Ward (virtual), Supervisor Kathy Schulz (virtual), Dr. Rachel Bergstrom (virtual), Dr. Blaine Nowak.

Board of Health Members Absent: Eric Gresens, Debra Kolste.

Staff Members Present: Katrina Harwood - Health Officer; Carrie Clark - Business Supervisor; Rick Wietersen - Environmental Health Manager; Michael Niles - Public Health Planner; Risa Wiesensel - Public Health Nurse.

Others Present: Chuck Flynn – Citizen.

Roll Call

At roll call, Chair Peer, Vice Chair Schneider, Supervisor Fugelseth, Kimberly Ward, Supervisor Schulz, Dr. Blaine Nowak and Dr. Rachel Bergstrom were present.

2. Adopt Agenda

Chair Peer called for adoption of the agenda, motioned by Schneider, seconded by Schulz. All members present voted in favor. Agenda approved.

3. Approval of Minutes June 4, 2025

Chair Peer called for review, corrections, and approval of minutes. No corrections were noted. Motion by Schneider, second by Nowak to approve minutes of July 2, 2025 meeting. All members present voted in favor. Minutes approved.

4. Citizen Participation, Communications, and Announcements

None

5. New Business

A. Administrative Division

1. Review of Payments

The Board reviewed the Public Health Department's July and August, 2025 payments totaling \$107,619.12.

2. Approval of Transfers

No transfer of funds to report.

3. Public Health Department Report

a. Director's Report

Health Officer (HO) Harwood provided a local measles exposure update, announced actions to form a new Access to Care Healthcare Partnership consisting of 4 local hospitals, and HealthyRockWI.org one-year anniversary, highlighting access to the 2025-2027 Community Health Improvement Plan (CHIP).

b. Performance Management Report

Michale Niles, Public Health Planner, presented a written Performance Management Report covering January through June, 2025, demonstrating how performance measurements are tracked through a new dashboard, how the data is used to track achievement across 4 overarching Department goals. The report focused on measures tracked to prevent disease transmission and remove barriers to health.

c. 2026-2028 Strategic Plan Development Update

Michael Niles, Public Health Planner, provided an update on the 2026-2028 Strategic Plan Development describing steps taken to launch the project, including an Environmental Scan, building an Action Plan, and informed next steps including development of specific deliverables in consultation with subject matter experts, drafting the plan, and opportunities for Board of Health input.

d. 2026 Requested Budget Overview

Katrina Harwood, Health Officer, provided a high-level overview of the proposed 2026 Health Department budget including estimates of overall revenues, personnel and operating expenses, grant reimbursements, including a preliminary summary to demonstrate potential impact to tax levy and two budget initiative requests to fund Credible Mind and create a new expense line item for Communicable Disease Prevention.

B. Review and Approval of Resolutions

1) Accepting Advancing a Healthier Wisconsin Subcontract Grant Funds and Amending the 2025 Rock County Public Health Department Budget.

Motion by Nowak, seconded by Schneider, to accept grant funds of \$7,500 per year for 2 years to serve as a consultant, sharing information about the local context and supporting the identification of local decision makers who would be interested in participating in the project. Motion passed unanimously by all members present.

6. Communications and Announcements from Staff and Board Members

None.

7. Adjournment

Motion by Schneider, second by Nowak to adjourn the meeting. Motion passed unanimously by all members present.



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Meeting adjourned at 6:54 PM.

Respectfully Submitted,

Carrie Clark, Business Supervisor

Not Official Until Approved by the Board of Health