



Minutes - December 18, 2025

Call to Order: Chair Brien called the hybrid General Services Committee meeting to order at 8:00 AM in N1/N2 Courthouse conference rooms.

Committee Members Present: Supervisors Brien, Homan, Bobzien, Wilson, and Cullen.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Director of Facilities Management, Mike Parille, Superintendent Facilities Management, Dave Froeber, Superintendent Facilities Management; Rich Greenlee, Corp Counsel; James Otterstein, Economic Development Administrator. John Light, County Administrator.

Others Present: Chuck Flynn.

Approve Agenda: Supervisor Cullen moved approval of the agenda as presented, second by Supervisor Wilson. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

December 2, 2025 Minutes: Supervisor Cullen moved to approve December 2, 2025 minutes, second by Supervisor Homan. ADOPTED.

Review of Payments:

November Payments: The committee reviewed the presented payments.

Review, Discussion and Possible Action:

Approval of Genoa HealthCare LLC Lease Amendment: Supervisor Cullen moved to approve the Genoa HealthCare LLC lease amendment, second by Supervisor Bobzien. Genoa HealthCare LLC would like to expand the pharmacy space within the DWRC building by renovating an adjacent group room. ADOPTED.

Approval for Genoa Health to Renovate Pharmacy Space: Supervisor Homan moved to approve of Genoa Health to renovate pharmacy space , second by Supervisor Cullen.

Brent explained they would be removing a wall and adding a wall, and requested they use the same contractor who did the original renovations.
ADOPTED.

Capital Projects Update: The committee reviewed the projects list.

Law Enforcement Services/Jail Project Renovation Updates:

Schedule Update: Brent explained they are now able to use the laundry area, but due to weather, the outdoor rec area had been delayed.

Approval to Suspend Policy for Conference/ Meeting Room Rental to Outside Agencies:

Supervisor Cullen moved to approve to suspend the policy for conference/meeting room rental to outside agencies, second by Supervisor Wilson.

The committee discussed the suspension of a policy for conference room rentals to outside agencies, pending review by Corp Counsel to address First Amendment and viewpoint discrimination concerns. Corp Counsel indicated that significant legal issues need to be resolved, and the review process is expected to take until January, with no current revenue impact from the suspended rentals. Supervisor Cullen requested an update the first week in February.

ADOPTED.

Discussion and Possible Action on possible sale of outlots at 1717 Center Ave: The committee agreed to move into a closed session to discuss the potential sale of an outlot at 1717 Center Avenue further, as they need to determine if the county is interested in discussing the sale before proceeding.

Executive Sessions: Under Wis. Stat. § 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Potential Sale of Outlots at 1717 Center Ave.): Supervisor Cullen moved to enter executive session at 8:23 AM, second by Supervisor Bobzien. Approved by a unanimous yes roll call vote.

Adjournment: Supervisor Bobzien moved to exit the executive session and adjournment at 8:35 AM, second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.