



Minutes - December 11, 2025

Call to Order: Chair Mawhinney called the hybrid Finance Committee meeting to order at 5:00 P.M. in the Jury Deliberation Room.

Committee Members Present: Supervisors Mawhinney, Ringhand, Schwarz, Wilson, and Towns.

Committee Members Absent:

Staff Members Present: John Light, County Administrator; Lisa Tollefson, County Clerk; Sarah Holford, Business Supervisor; Shanna Sanders, Deputy Corporation Counsel; Sheriff Fell; Brent Sutherland, Facilities Management Director; Kevin Wernet, Emergency Management Director; Duane Jorgenson, Public Works Director; Andrew Baker, Director of Planning and Land Conservation; Katrina Harwood, Health Officer; Jenny Stanek, Office Manager; Dara Mosely, Deputy IT Director; Rich Greenlee, Corporation Counsel.

Others Present: Supervisors Tillman, Bostwick, Boehlke; Ty Bollerud.

Approve Agenda: Supervisor Schwarz moved the agenda as presented, second by Supervisor Ringhand. ADOPTED.

Citizen Participation, Communications and Announcements: Ty Bollerud spoke about the railroad.

Approval of Minutes:

November 13, 2025 Minutes: Supervisor Towns moved approval of November 13, 2025 minutes, second by Supervisor Ringhand. ADOPTED.

Approval of Transfers: Supervisor Wilson moved to approve the transfers, second by Supervisor Ringhand. ADOPTED.

General Services Transfers:

Law Enforcement Center Transfer:

FACILITIES MANAGEMENT

FROM Account #	Amount	TO Account #	Amount
---------------------------	---------------	-------------------------	---------------

Source of Funds	\$9,800
18-1818-0000-62160	
Cleaning Contract	
18-1815-0000-62201	\$14,000
HCC Electric	

Use of Funds	\$28,800
18-1818-0000-63500	
Repair & Maint Services	

Medical Examiner Transfer:

**FACILITIES
MANAGEMENT**

FROM	Amount	TO	Amount
Account #		Account #	
Source of Funds	\$38,240	Use of Funds	\$38,240
18-1828-0000-67200		18-1829-0000-67200	
FG Capital Improvements		ME Capital Improvements	

Review of Payments:

November Payments: The committee reviewed the payments.

Payments over \$10,000: The committee reviewed the payments.

Committee Review and Approval of Per Meeting Allowances: Supervisor Schwarz moved to approve per meeting allowances in the amount of \$11,253.49, second by Supervisor Ringhand. ADOPTED.

Review and Approval of Resolutions:

Authorization to Procure Replacement Infrastructure for End-of-Life HyperFlex System: Supervisor Schwarz moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

Authorization to Purchase Equipment for 2026 PC Refresh: Supervisor Schwarz moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

Authorization for Rhyme 5-Year Contract Renewal: Supervisor Ringhand moved approval of the above resolution, second by Supervisor Towns. ADOPTED.

Resolution Recognizing David Tinker: Supervisor Wilson moved approval of the above resolution, second by Supervisor Towns. ADOPTED.

Review, Discussion and Possible Action:

Sheriff's Office Request to Donate Unclaimed Toys: Supervisor Ringhand moved to approve the donation of unclaimed toys, second by Supervisor Schwarz. ADOPTED.

Review, Discussion, and Possible Action regarding the disposal of District Attorney laptops: Supervisor Schwarz moved to approve disposal of District Attorney laptops, second by Supervisor Towns. ADOPTED.

Review, Discussion, and Possible Action regarding the disposal of an Emergency Management siren: Supervisor Schwarz moved to approve the disposal of an Emergency Management siren, second by Supervisor Wilson. ADOPTED.

Review, Discussion, and Possible Action regarding contracting with Diversified Services Network, Inc for cost allocation plan services: Supervisor Ringhand moved to approve contracting with Diversified Services Network, Inc. for cost allocation plan services, second by Supervisor Wilson. ADOPTED.

Authorization to Procure SIEM: Supervisor Wilson moved to approve the procurement of SIEM, second by Supervisor Schwarz. ADOPTED.

Discussion regarding CTH J Project: The committee discussed the County Highway J project; they provided input on information needed from staff.

Next meeting date and time: January 8, 2026 at time TBD

Adjournment: Supervisor Towns moved to adjourn at 5:25 P.M., second by Supervisor Ringhand. ADOPTED.

Respectfully submitted,

Haley Thompson
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.