



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, October 8, 2025 – 4:30 P.M.**



Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, October 8, 2025, in the Boardroom, at the Dr Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman (Vice Chair); Supervisor Kathy Schulz; Supervisor Barb Tillman; Supervisor April Whitledge; and YIG Representative Emma Kinzelman

Virtual Committee Members: Citizen Representative Ashley Hoffman; Citizen Representative Lori Stottler

Committee Members Absent: Supervisor Genia Stevens; Citizen Representative Phil Boutwell

Staff Present: Kate Luster, Director; Sara Mooren, Administrative Services Manager; Greg Winkler, Deputy Director; Julie Butz, CLTS Manager; Amber Tenpas, Analyst-HS; Jillian Bauer, Business Supervisor

Virtual attendees: Tera O'Connor, Deputy Director; Barb Blieler, DSMS Manager; Julie Zaukas, Admin Professional II; Supervisor Mawhinney; Erica Boehlke

Others Present: John Light, County Administrator; Randy Terronez, Assistant to County Administrator; Kristin Vander Kooi, Finance Director; Chuck Flynn; Supervisor Kevin Stone

Approval of Agenda: Supervisor Schulz moved the agenda to the floor, second by Supervisor Tillman. The agenda was unanimously approved by voice vote. Approved.

Approval of Minutes of Human Services Board Meeting September 24, 2025: Supervisor Woodman moved the minutes to the floor, second by Supervisor Schulz. The minutes were unanimously approved by voice vote. Approved.

Public Comment: None

Communication and Announcements from Staff and Board Members: Ms. Luster reviewed upcoming community events highlighting Rock for Recovery happening tonight and the ADRC Fall Festival that will be at the DWRC on Oct. 15th.

Approval of Contracts: Supervisor Whitledge moved the contracts to the floor, second by Supervisor Schulz. Ms. Mooren provided contract details as requested by board members and responded to questions. The contract was unanimously approved by voice vote. Approved.

Review of Bills Paid: Ms. Bauer provided details and responded to questions.

Review and Approval of Resolutions:

Approving Award of Opioid Settlement Funds for Basic Needs Funding: Supervisor Tillman moved the resolution to the floor, second by Supervisor Woodman. Mr. Winkler presented the resolution to contract with two agencies in response to an RFP process. These funds are meant to remove barriers to recovery for people that are at risk of opiate use. There was a unanimous decision from the selection committee to award WisHope and Janesville Community Center contracts. Both agencies have worked with this population in the past and are in a good position to help sustain recovery efforts. Mr. Winkler responded to questions. The resolution was unanimously approved by voice vote. Approved.

Review, Discussion, and Possible Action:

Review and Discussion of the 2026 Recommended Human Services Department Budget- Ms. Luster reviewed the 2026 HS Budget with the HS board. Ms. Luster noted that the budget had a property tax-levy increase of only \$296,904 or 1.26%. and a slight net increase in FTEs of 2.2. She responded to specific questions in the different program areas by the board members as the budget was presented.

Committee Requests: Consider upcoming 2nd meetings in November and December as they are on Holiday weeks.

Next Meeting: Wednesday, October 22, 2025, at 4:30 p.m. – will be a hybrid meeting via Zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI. If you cannot make the meeting, please email Chrissy Arambula (Christina.Arambula@co.rock.wi.us) to ensure a quorum is present.

Adjournment: Supervisor Schulz motioned to adjourn, second by Supervisor Woodman with unanimous approval at 5:34 p.m.

Chrissy Arambula, Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY THE BOARD