



Minutes - January 6, 2026

Call to Order: Chair Brien called the hybrid General Services Committee meeting to order at 8:00 AM in N1/N2 Courthouse conference rooms.

Committee Members Present: Supervisors Brien, Homan, Bobzien, Wilson, and Cullen.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Director of Facilities Management; Mike Parille, Facilities Assistant Director; Dave Froeber, Superintendent of Facilities Management;

Others Present: Supervisor Boehlke

Approve Agenda: Supervisor Cullen moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

December 18, 2025 Minutes: Supervisor Cullen moved to approve December 18, 2025, minutes, second by Supervisor Bobzien. ADOPTED.

Review, Discussion and Possible Action:

Approval to Contract with GS Automation: Supervisor Cullen moved to approval to contract with GS Automation, second by Supervisor Bobzien. ADOPTED.
Brent discussed a contract with GS Automation for building automation controls, switching from Johnson Controls to Honeywell systems due to poor service and proprietary issues. The \$53,000 three-year contract, which includes 8 hours of on-site and remote monitoring per month, is cheaper than the previous maintenance agreement and will help transition the remaining buildings to Honeywell controls using budgeted funds.

Approval of Semi-Annual Training Report: No training over \$1000 in the last quarter of 2025.

2025 - 4th Quarterly Budget Review: The committee reviewed the 2025 budget for Facilities Management.

Supervisor Cullen would like to have some kind of tracking over the 2026 budget year to show what kind of savings the department is providing by having staff do repairs that would normally be hired

out services.

Updates on the Law Enforcement Services/Jail Renovation Project:

Schedule: Brent reported that the jail renovation project was nearly complete, with only security controls and punch list items remaining. A dispute with the City of Janesville over landscape plans was discussed, as the project was 6,000 points under the required ordinance points, and they were awaiting approval for a revised plan.

Next meeting date and time - January 20, 2026, 8:00 AM: Discussed alternative meeting space, would like to either book the Sheriff's office or the Medical Examiner building and discussed the possibility of doing a tour.

Adjournment: Supervisor Cullen moved adjournment at 8:25 AM, second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Andrea Wolf
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.