



Minutes - January 20, 2026

Call to Order: Chair Brien called the hybrid General Services Committee meeting to order at 8:13 AM in UW Extension conference room.

Committee Members Present: Supervisors Brien, Homan, Bobzien, Wilson, and Cullen.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Director of Facilities Management; Mike Parille, Facilities Assistant Director; Dave Froeber, Superintendent of Facilities Management; Captain Chris Krahn; Commander Kim Litsheim; Dan Fuerstenberg, Maintenance Tech;

Others Present:

Approve Agenda: Supervisor Cullen moved approval of the agenda as presented, second by Supervisor Wilson. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

January 6, 2026 Minutes: Supervisor Cullen moved to approve January 6, 2026 minutes, second by Supervisor Bobzien. ADOPTED.

Review of Payments:

December 2025 Payments : The committee reviewed the December 2025 payments.

Review, Discussion and Possible Action:

Approval to Contract for Courthouse Carpet Replacement: Supervisor Cullen moved to approve to contract for the Courthouse carpet replacement, second by Supervisor Wilson.

Brent explained this is an annual approval and the county will piggyback on the state contract. Supervisor Wilson asked about the current carpet replacement schedule. Brent explained the project aims to replace old carpeting that is over 25 years old. Facilities switched to carpet squares or planks for easier future replacement and the project is scheduled to be completed by 2038, with priority given to high-traffic and trip hazard areas.

ADOPTED.

Updates on Law Enforcement Services/ Jail Renovation Project:

Update on Landscape Site Plan Approval: Brent had contacted Ben from JP Cullen and Dan from Badger State landscaping, looking for an update on the landscaping as the current map was incorrect. Brent noted that the tree count seemed to be incorrect with approximately 158 trees installed.

Schedule for Completion: Brent explained there is no specific completion date, but they are working through some door and security issues. Commander Litscheim explained that the laundry system is progressing, detergents are onsite, 500 laundry bags have been ordered and Ecolab is scheduled to install autofillers for the machines.

Next meeting date and time-February 3, 2026 8:00AM:

Tour of Medical Examiners Building at 3506 N US HWY 51 Building B, Janesville WI 53545: The committee met with Cristina Figueroa Soto, who guided the tour of the Medical Examiner's new space.

Adjournment: Supervisor Bobzien moved adjournment at 8:55 AM, second by Supervisor Cullen.
ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.