



MINUTES OF BOARD OF HEALTH MEETING

December 3, 2025

1. **Call to Order:** The December 3, 2025 Board of Health Meeting was called to order at 6 PM.

Board of Health Members Present: Supervisor Lou Peer (Chair), Supervisor Kimberly Schneider (Vice Chair), Supervisor Christine Fugelseth (virtual), Dr. Blaine Nowak, Kimberly Ward (Virtual), Supervisor Kathy Schulz (virtual).

Board of Health Members Absent: Eric Gresens, Deb Kolste, Dr. Rachel Bergstrom.

Staff Members Present: Katrina Harwood - Health Officer; Melissa DeWitt – Support Assistant; Michael Niles – Public Health Planner; Rick Wietersen – Environmental Health Manager; Jackie Lebro-Swibold – Environmental Health Specialist.

Others Present: None.

Roll Call

At roll call, Chair Peer, Vice Chair Schneider, Supervisor Fugelseth, Kimberly Ward, Supervisor Schulz and Dr. Blaine Nowak were present.

2. **Adopt Agenda**

Chair Peer called for adoption of the agenda of the 12/03/2025 meeting, motioned by Nowak, seconded by Schulz. All members present voted in favor; agenda approved.

3. **Approval of Minutes, Meeting 11/05/2025**

Chair Peer called for approval of the November 5, 2025 Board of Health minutes. Motioned by Schulz, seconded by Nowak. All members present voted in favor; minutes approved.

4. **Citizen Participation, Communications, and Announcements**

None.

5. **New Business**

- A. **Administrative Division**

1) Review of Payments

The Board reviewed the Public Health Department's November 2025 payments totaling \$62,647.40.

2) Approval of Transfers

No transfer of funds to report.

3) Public Health Department Report

a. Director's Report

Health Officer Harwood reported on recent Public Health Surveillance & Communications related to HPAI (Highly Pathogenic Avian Influenza, sometimes referred to as the Bird Flu). Rock County was alerted of a recent goose that tested positive for the disease. RCPH then issued a press release to alert residents that it is currently circulating and notifying people of the risks. Health Officer Harwood also reported on an Overdose Spike Alert that was sent out by RCPH on 12/3/25. She stressed the importance of sending these alerts to the community and reaching those who need it and how it's a good example of how we're using data to help inform our communications to help protect the public. Also discussed was how respiratory season is upon us and while numbers are still fairly low, it is anticipated that they will pick up. To wrap up, Health Officer Harwood described her plan for 2026 BOH meeting planning.

b. Lab Overview & Update

Environmental Health Specialist & Lab Manager, Jackie Lebro-Swibold, and Environmental Health Manager, Rick Wietersen, gave an extensive overview on the water testing lab at RCPH. Jackie discussed bacteria and nitrate testing, Rick discussed historical lab testing trends and the update wrapped up with a video. Jackie offered to give a tour of the lab after the meeting to anyone who is interested.

B. Review and Approval of Committee Action

- 1) Adoption of the 2026-2028 Rock County Public Health Strategic Plan. Motioned by Nowak, seconded by Fugelseth. All members present voted in favor. Motion passed.

6. Communications and Announcements from Staff and Board Members

Chair Peer wished everyone a Merry Christmas ahead of the holiday season.

7. Adjournment

Motion to adjourn by Schulz, seconded by Ward. All members present voted in favor. Motion passed to adjourn the meeting. Motion passed unanimously by all members present.

Meeting adjourned at 6:36 PM.

Respectfully Submitted,

Melissa DeWitt, Public Health Support Assistant
Not Official Until Approved by the Board of Health