



Minutes - November 17, 2025

Call to Order: Chair Bobzien called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present: Supervisors Mark Bobzien, Erica Boehlke, Dave Homan; Brent Fox, Greg Johnson, Rick Leyes, Chris Meisner, Cody Pillman, Christine Rebout.

Staff Members Present: Aimee Scrima, Airport Director; Larissa Hinkel, Administrative Professional III; Kevin Smith, Airport Superintendent.

Other Members Present: David Haas, t-hangar tenant; Todd Metcalf, Meisner; Joe Quint, Blackhawk Aircraft Maintenance; Melita Jensen, Bessie's Diner; Jim Freeman, Helicopter Specialties; Josh Gowey, Propel Forward; Brian Niedermeir, Elevation Air; Mike Frasier, Citizen; Rich Greenlee, Rock County Corporation Counsel.

Adopt Agenda: Supervisor Homan and Mr. Leyes moved the agenda. ADOPTED.

Approval of Minutes: Mr. Fox and Mr. Leyes moved the minutes. ADOPTED.

2025-10-20 Meeting Minutes Draft AB:

Citizen Participation, Communications and Announcements: Mr. Gowey informed that Propel Forward will have another STEAM (Science Technology Engineering Art and Math) event on April 30, 2026. This will include approximately 400 students from Beloit and Janesville schools.

Consent Calendar:

Approval of Transfers: None.

Review of Payments: The review for October 2025 was completed.

Resolutions and Committee Endorsements: None.

Updates, Discussion and Possible Action:

Airport Board Term Policy: Mr. Greenlee introduced himself and explained the structure changes and options to the Airport Board Committee. In 2019, terms were changed to require a two-term limit to allow for other community members to apply. However, in 2023-2024, the rules were restructured by the County Board indicating those on the Airport Board Committee could serve indefinitely. The

committee discussed and is recommending terms so that committee members can alternate and still allow community members to apply to the Airport Board Committee. A Resolution will be drafted and provided at the next Airport Board meeting in December to discuss and vote upon.

Alcohol Permit for Geronimo Hospitality DBA Bessie's Diner: Mr. Pillman and Supervisor Boehlke moved to approve the Alcohol Permit for Geronimo Hospitality DBA Bessie's Diner. Mrs. Scrima informed that the Alcohol Permit was expiring, and the new Permit allows for a 5-year extension which runs along with the current lease. Mr. Fox abstained. MOTION CARRIED.

Assignment & Assumption Between Burlington Development Group, Inc & Pillman Properties LLC: Mr. Fox and Supervisor Homan moved to approve the Assignment & Assumption between Burlington Development Group, Inc. and Pillman Properties LLC. With the sale of a hangar, this document transfers our existing lease. The document has been reviewed by Rock County entities with no further comment. Mr. Pillman and Mr. Meisner abstained. MOTION CARRIED.

Establish 2026 Lease Rates and T-Hangar Rental Rates: Supervisors Boehlke and Homan moved to approve the 2026 lease rates and T-hangar rental rates. Mrs. Scrima informed the budget for 2026 was approved by County Administrator, John Light. Mrs. Scrima recommends increasing all land leases, signs, the rental house and T-hangars for buildings 6 & 7 by 2.4%, which is based on the CPI rate. T-hangars in buildings 4 and 5 would not receive an increase. MOTION CARRIED.

Airport Director's Updates: Mrs. Scrima attended the WAMA conference in October.

The multi-function snow truck was brought over for members to view. Mrs. Smith explained the functions of the unit.

The Bureau of Aeronautics (BOA) has been discussing whether the airport would be able to fund the beginning of projects locally and then the airport would get reimbursed. This would provide future funding issues. There will be more discussion in the future.

Roof replacement for buildings 6 & 7 will begin the first week of December.

On December 1st, there will be a safety seminar at 6:00 p.m. in the airport conference room.

Committee Requests and Motions: None.

Next meeting date and time: Monday, December 15, 2025 at 8:00 a.m.

Adjournment: Supervisor Boehlke moved adjournment at 8:44 a.m., seconded by Mr. Leyes. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.