



MINUTES OF BOARD OF HEALTH MEETING

February 4, 2026

1. **Call to Order:** Chair Peer called the February 4, 2026 Board of Health Meeting to order at 6 PM.

Roll/Call - Board of Health Members Present: At roll call, Supervisor Lou Peer (Chair), Supervisor Kimberly Schneider (Vice Chair) (6:05 PM), Supervisor Christine Fugelseth (virtual), Eric Gresens, Supervisor Kathy Schulz (virtual), Deb Kolste (6:03 PM), Dr. Blaine Nowak, and Kimberly Ward.

Board of Health Members Absent: Dr. Rachel Bergstrom.

Staff Members Present: Katrina Harwood - Health Officer; Carrie Clark - Business Supervisor; Rick Wietersen - Environmental Health Manager; Michael Niles - Public Health Planner; Nicole Nichols - Environmental Health Specialist II.

Others Present: Brandon Hennes (virtual)

2. **Adopt Agenda**

Chair Peer called for adoption of the meeting agenda, motioned by Schultz, seconded by Gresens. Agenda approved.

3. **Approval of Minutes, 01/07/2026**

Chair Peer called for approval of the January 7, 2025 Board of Health minutes. Motioned by Schultz, seconded by Fugelseth. Minutes approved.

4. **Citizen Participation, Communications, and Announcements**

None.

5. **New Business**

- A. **Administrative Division**

- Review of Payments**

The Board reviewed the Public Health Department's January, 2026 payments totaling \$39,488.47.

- 1) **Approval of Transfers**

No transfer of funds to report.

2) Public Health Department Report

a. Director's Report

Health Officer Harwood informed of new and recently installed interior building signage and refreshed front entry as part of continued efforts to refresh the long-standing building; provided an update on measles cases in Dane County, noting that the Department has tools in place to respond quickly if needed; informed of a small-scale licensed facility outbreak, noting the positive collaboration between staff and affected facility.

b. Performance Management Report

Michael Niles, Public Health Planner presented the biannual Performance Management Report highlighting specific performance measures and data used to inform work on the department's overarching goals or preventing disease transmission, premature death, remove barriers to health and be a highly effective organization.

B. Review and Approval of Committee Action

- 1) Reallocation of an Environmental Health Specialist II to an Environmental Health Specialist III and Amending the 2026 Rock County Public Health Budget. Motion by Schneider, second by Kolste to approve, motion passed unanimously.

6. Communications and Announcements from Staff and Board Members

Chair Peer shared a favorable outcome of Groundhog's Day and hope for a shorter winter.

7. Adjournment

Motion to adjourn by Schultz, second by Kolste. Motion passed.

Meeting adjourned at 6:50 PM.

Respectfully Submitted,

Carrie Clark, Business Supervisor

Not Official Until Approved by the Board of Health