



Minutes - January 21, 2026

Call to Order: Call to Order: Meeting of the ADRC Nutrition Advisory Committee was called to order at 9:02 am by Jamie Austin; the meeting was held in-person, with the option of attending via Teams, in the Board Room (J1041) at the DWRC, 1717 Center Ave., Janesville, Wisconsin

Roll Call: Present: Jamie Austin, Pat Burhans, Debbie Kraus and Ann Thompson,
Excused: Chuck Wilson and Janice Turner
Staff: Shannon Colson, Linda Hardie, and Cori Marsh

Introduction of Visitors: None

Approve Agenda: A motion was made by Ann Thompson and seconded by Pat Burhans to approve the agenda. Motion approved

Approval of Minutes:

November 19, 2025, ADRC Nutrition Advisory Committee Minutes: A motion was made by Ann Thompson, seconded by Debbie Kraus to approve November 19, 2025, minutes. Motion approved.

Citizen Participation, Communications and Announcements: none

Staff Report:

Staff Updates: The Pool Nutrition Site Manager position was posted, and an interview was held yesterday.

Statistics: Linda went over the statistics that were included in the agenda packet.

Happenings: Shelf-stable meals were delivered before Christmas. There have been four more drivers added since the last meeting: two in Milton, one in Clinton, and one in Janesville. There is a possibility of canceling home delivered meals and dining site meals on Friday, January 23, due to -40° wind chills. The committee agrees with this. Linda met with Aric and a registered dietitian from Aramark last week for spring/summer menu planning.

Old Business:

Aging Plan: No updates. Cori is still working on a plan for education at the dining sites in 2026

Senior Farmers' Market Vouchers: Out of 637 Senior Farmers' Market vouchers were allocated to Rock County last year, 562 were issued. Rock County had a 70% redemption rate. This is a very small drop in redemption rates. Linda asked for the committee's input on changes they would like to see for next year. It was recommended to start post-distribution issuing in July instead of August. Another suggestion was getting the word out on social media earlier and having the ADRC Specialists issue them to walk-ins.

New Business:

Janesville Dining Site Approval: St. John Lutheran Church was suggested as the new Janesville dining site. It was discussed by church leadership and has been approved by them. This location offers a large kitchen with a commercial dishwasher and range, along with multiple ovens, a dining room capacity of 322 people, and three parking lots. Linda showed the committee pictures of the kitchen and dining spaces. A motion by Jamie Austin to approve relocating the Janesville dining site to St. John Lutheran Church, seconded by Ann Thompson. Motion approved.

Nutrition and Health Associates Contract Update: Nutrition and Health Associates will no longer be providing services to the ADRC Nutrition Program. The program is looking at different options to provide services such as nutrition counseling.

Reports:

Aramark: Nothing new to report.

Dining Center Visits: None

Home Delivered Meal Ride-Alongs: None

Next meeting date and time: March 18, 2026, at 9:00 am.

Adjournment: A motion by Ann Thompson, seconded by Pat Burhans, to adjourn at 9:42 am. Motion approved.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.