



Minutes - March 3, 2026

Call to Order: Chair Brien called the hybrid General Services Committee meeting to order at 8:00 AM in N1/N2 Courthouse conference rooms.

Committee Members Present: Supervisors Brien, Homan, Wilson, and Cullen.

Committee Members Absent: Supervisor Bobzien

Staff Members Present: Brent Sutherland, Director of Facilities Management; Mike Parille, Facilities Assistant Director; Dave Froeber, Superintendent of Facilities Management; Paul King, Land Conservation Specialist II.

Others Present: Supervisor Boehlke

Approve Agenda: Supervisor Cullen moved approval of the agenda as presented, second by Supervisor Wilson. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

February 17, 2026 Minutes: Supervisor Cullen moved to approve February 17, 2026, minutes, second by Supervisor Homan. ADOPTED.

Review, Discussion and Possible Action:

Committee Approval for Rock Haven Carpet Replacement: Supervisor Cullen moved to approve Rock Haven carpet replacement, second by Supervisor Wilson. Brent explained this is an annual allotment to replace flooring at Rock Haven and this was already taken to Health Services and approved. ADOPTED.

Potential Safety Hazard in Courthouse: Brent explained the security committee wanted to bring attention to the potential safety hazard involving railings between courtrooms on multiple floors, where someone had attempted to jump. The committee explored two potential solutions: installing glass barriers at a cost of \$20,000 or implementing netting, though concerns were raised about the durability and aesthetic impact of both options.

Supervisor Wilson motioned to move forward with exploring solutions to address the safety hazard,

second by Supervisor Cullen. ADOPTED.

Update on Law Enforcement Services/ Jail Renovation Project:

Landscape Site Plan: Received letter of approval for land scaping.

Schedule: March 16th will be the final construction date with JP Cullen. Working through issues with SGTS our security vendor.

Approval of Potential Sustainability Project: Paul King presented a plan to convert 8.5 acres of traditional lawn to native prairie grass by Rock Haven. Having the potential to save thousands annually in maintenance costs and sequester nearly 35,000 pounds of carbon dioxide. The design included site preparation, seed purchase, coordination with Pheasants Forever for seeding, and the maintenance needed for the first year. The committee also discussed this strategy to convert an old paved parking lot across from the Health Care Center to prairie/seed mix, including removal of pavement and soil preparation, pending available operational or repair/maintenance funds, with timing dependent on budget status.

Supervisor Wilson moved to approve moving forward with the sustainability project for Rock Haven, second by Supervisor Homan. ADOPTED.

Focus on Energy Practical Energy Management Program: Brent discussed a Focus on Energy program offering \$3,600 for utility tracking and benchmarking across up to three buildings, along with potential reimbursement for promotional materials and \$1,000 worth of energy training reimbursement. Brent stated that the Facilities department is already tracking this information and this would not be adding additional responsibilities to the team.

Next meeting date and time-March 17, 2026 8:00AM:

Adjournment: Supervisor Cullen moved adjournment at 8:35 AM, second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Andrea Wolf
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.