



Minutes - March 3, 2026

Call to Order: Vice Chair Sutterlin called the hybrid Environmental Management Systems Committee meeting to order at 10:00 A.M. in the Courthouse Conference Rooms N1/N2, 5th Floor.

Committee Members Present: Supervisors Sutterlin, Gorman and Cullen; Citizen Representative Jim Farrell and Brittany Keyes.

Committee Members Absent:

Staff Members Present: Brent Sutherland, Facilities Management Director; Mike Parille, Assistant Director of Facilities Management; Paul King, Conservation Specialist II

Others Present: Supervisor Bostwick.

Approve Agenda: Citizen Representative Keyes moved approval of the agenda as presented, second by Supervisor Gorman. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

February 3, 2026 Minutes: Citizen Representative Farrell moved to approve February 3, 2026, minutes, second by Supervisor Gorman. ADOPTED.

Review, Discussion and Possible Action:

Introduction of New Member Brittany Keyes: The committee welcomed Brittany Keyes as a new member, and introduced themselves to Brittany.

Discussion on Changing the Name of the Committee: Supervisor Gorman suggested changing the committee name to Sustainability Coordinating Committee, or "CCS", to better reflect its role and avoid confusion with emergency services.

Focus on Energy 2025 Annual Report: The committee reviewed the 2025 Focus on Energy Annual Report, which highlighted incentives, annual utility cost savings, and a reduction of CO2 pollution. Brent discussed the Practical Energy Management program, which will provide \$3,600 for benchmarking utility usage in three buildings, and a \$1,000 training incentive.

Janesville Sustainability Fair: The committee discussed attending the Janesville Sustainability Fair

in April. Supervisor Cullen suggested this would be a good event for the committee members to attend and help get the word out of the County's goals and actions for sustainability within Rock County.

Supervisor Cullen would like to discuss who would commit to the Sustainability Fair at the next meeting.

Discussion on Rock Haven Field — Potential Site for Sustainability Project: Paul presented a plan to convert 8.5 acres of the Rockhaven Field traditional lawn to a short-grass prairie. The project involves glyphosating the area and planting native prairie seeds. Dave from facilities would coordinate the post-establishment maintenance. The project is expected to break even in the first year and save \$5,000-10,000 annually in subsequent years, while also sequestering approximately 35,000 pounds of carbon dioxide annually.

Director/Staff Reports:

Alliant Tree Grant Program Update: Paul notified the committee that the county had been awarded a \$2,500 grant from the Alliant Energy Tree Program. The plan is to plant the trees on Earth Day, April 22nd.

Next meeting date and time-April 7, 2026 10:00 AM:

Adjournment: Supervisor Sutterlin moved adjournment at 10:45 AM, second by Citizen Representative Farrell. ADOPTED.

Respectfully submitted,

Andrea Wolf
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.